

Elloughton-cum-Brough Town Council

Minutes of a meeting of the Town Council Meeting held on Tuesday 19 July 2016 at Brough Community Centre, Centurion Way, Brough

Public Forum: Local resident Chris Hannard was present at the meeting. He reported that he has a large collection of Roman and Saxon artefacts which he has uncovered locally over the last 40 years. Mr Hannard offered to help people identify any artefacts they may find in their gardens. He had attended the talk by Peter Halkon and would like to be involved if there is to be a dig on The Burrs. It was agreed to run an article in the Petuaria Press on Mr Hannard and his offer to help identify artefacts. See also Item 8. No other members of the public were present.

Present: Councillors Mrs Duckles, Mrs Brogden, C Duckles, P Duckles, Galbraith, Luckraft, Muzaffar, Ms Rowe and Scaife

In the absence of the Chairman and Vice-Chairman it was proposed by Councillor Muzaffar, seconded by Councillor Ms Rowe and agreed unanimously that Councillor Mrs Duckles take the Chair for the meeting.

1. TO ACCEPT APOLOGIES

Apologies were accepted from Councillor Credland (Chairman), Councillor Mrs Galbraith (Vice-Chairman) and Councillor Mrs Credland. It was noted that Councillor Mrs Kerwin's name has now changed to Councillor Mrs Credland.

2. TO ACCEPT DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

Councillor Galbraith declared an interest in Item 6 as the group is taking legal action against the East Riding of Yorkshire Council, of which he is a Member.

3. HUMBERSIDE POLICE

3.1 **To receive a report from the Police and to consider the latest crime figures** – the police had sent their apologies, Members had no comments on the crime figures available online.

4. TO APPROVE THE MINUTES OF A MEETING OF THE COUNCIL HELD ON 21 JUNE 2016

It was proposed by Councillor Muzaffar, seconded by Councillor Scaife and agreed unanimously that the minutes be signed as a true and accurate record of the meeting.

Resolved: The minutes be signed as a true and accurate record of the meeting.

5. TO NOTE COMMITTEE MINUTES

5.1 **Village Environment Committee meeting held on 8 June 2016** – noted

5.2 **Development, Planning, Highways and Safety Committee meetings held on 8 June 2016** - noted

6. TO CONSIDER A REQUEST FROM THE SAVE 54 GROUP FOR FUNDING TOWARDS LEGAL COSTS AND AN ARTICLE IN THE NEXT ISSUE OF THE PETUARIA PRESS ASKING FOR DONATIONS FROM THE PUBLIC

Councillor Galbraith declared an interest and took no part in the discussion or decision making. Members discussed the request for funding at length but decided not to give a grant but would allow an article in the next issue of the Petuaria Press asking for funding.

Signed as a True and Accurate Record by the Chairman Date

7. TO NOTE A LETTER OF APOLOGY TO MEMBERS FROM COUNCILLOR MRS DUCKLES AND TO CONSIDER A RECOMMENDATION BY THE EAST RIDING OF YORKSHIRE COUNCIL STANDARDS COMMITTEE THAT TRAINING BE SOUGHT TO REFRESH ALL MEMBERS ON THE CODE OF CONDUCT, INCLUDING THE USE OF SOCIAL MEDIA

It was noted that Councillor Sue Duckles had apologised to Members. Members agreed to Code of Conduct and use of social media training. Clerk to ask Matthew Buckley of the East Riding of Yorkshire Council to deliver the training. Suitable dates were discussed.

8. TO RECEIVE A REPORT ON A PUBLIC PRESENTATION HELD AT THE VILLAGE HALL ON THE GEOPHYSICAL SURVEY OF THE BURRS PLAYING FIELD INCLUDING THE ROMAN FORT AND AMPHITHEATRE AND TO CONSIDER ANY FINDINGS

Councillor Galbraith gave a report on a very interesting talk by Peter Halkon, followed by a visit to The Burrs. Thirty Five people had expressed an interest in getting involved in a dig. The Clerk reminded Members that The Burrs is the only free playing/football field in the parish, it is extremely well used by the public and several local football teams train and practice there. It is owned and run by the Playing Field Association (PFA) and any project would need to be approved by a meeting of the PFA.

It was agreed to set up a working party to work with the PFA, English Heritage and Peter Halkon to assess the feasibility of setting up a Community Heritage Project to carry out a dig on The Burrs. Councillor Galbraith reported funding is available for projects of this nature. Members of the working group are to be Councillor Mrs Duckles, Councillor Galbraith, Councillor Credland and Councillor Mrs Credland together with resident Chris Hannard.

9. TO CONSIDER A SUGGESTION BY COUNCILLOR C DUCKLES TO INSTALL A TOWN COUNCIL FLAGPOLE AT BROUGH CORNER

Councillor C Duckles gave a report. He had been inspired to propose a Town Council flagpole by the Fly the Flag for Commonwealth Day. He felt it would give the Town a sense of pride and show public respect for national disasters, deaths, Remembrance Day and other days such as the Commonwealth Day. Local businesses could be engaged, for example if a business had a sales lead resulting in a foreign dignitary to visit, the Town Council could fly their country's flag.

Members agreed the ideal position would be at Brough Corner opposite the War Memorial behind the Centurion statue. The following resolution was proposed by Councillor Ms Rowe, seconded by Councillor P Duckles and agreed unanimously.

Resolved: Council agree in principle to a 10 metre high flagpole to be positioned behind the Centurion at Brough Corner (corner of Elloughton Road and Welton Road near the shops). Clerk to apply for planning permission.

10. TO CONSIDER A SUGGESTION BY A RESIDENT FOR A TOWN FLAG

Members agreed that a Town Council flag is a very good idea (See Item 9 above). Designs for a Town Council flag were discussed and it was agreed that the flag should be kept simple and include the Town Council's centurion head logo. It was noted that flag design needs to be very carefully considered.

11. TO CONSIDER AN EMAIL FROM A RESIDENT RE SPEEDING ON STOCKBRIDGE ROAD

Discussion took place on speeding on Stockbridge Road. It was agreed that there is little more the Town Council can do other than keep on bringing it to the attention of the Highways Authority (the East Riding of Yorkshire Council). It was noted that at school times the area is congested and the traffic is unable to speed.

Signed as a True and Accurate Record by the Chairman Date

12. TO CONSIDER AN EMAIL FROM A RESIDENT RE SPEEDING ON SKILLINGS LANE

Discussion took place on speeding on Skillings Lane. It was agreed that there is little more the Town Council can do other than keep on bringing it to the attention of the Highways Authority. The Town Council will take part in the ERYC Smiley SID loan scheme, see Item 18.3 below. A survey had been carried out at the level crossing by Tracsis for Network Rail. The Clerk is to ask if they were checking speed and if so to ask for the results.

13 TO CONSIDER AN EMAIL FROM A RESIDENT RE INCREASED HGV MOVEMENTS ON SKILLINGS LANE

Members considered the email and discussion took place on HGV movements and the Enterprise Zone. The Town Council has always support the building of the Brough Relief Road and the bridge over the railway to Moor Road to enable HGV's to be diverted away from the centre of Brough. It was also noted that the Town Council has, from the start, asked ERYC for the road to join with Melton Industrial Estate. It is hoped that work will start on the bridge/road in the near future.

14 TO CONSIDER HUMBERSIDE FIRE & RESCUE SERVICE EQUALITY AND INCLUSION CONSULTATION SURVEY & A HOME OFFICE FIRE REFORM TRANSPARENCY SURVEY

Members considered and noted the consultation and survey.

15. FINANCE & ADMINISTRATION

15.1 To approve an updated Schedule of Assets – The following resolution was proposed by Councillor Scaife, seconded by Councillor Mrs Duckles and agreed unanimously.

Resolved: To approve the updated Schedule of Assets

15.2 To note grant thank you letters - noted

15.3 To approve the Responsible Financial Officer's report and cheques for signature

Expenditure		amount	vat	total	budget
Key Tree Solutions	tree survey report	100.00		100.00	Village Environment
ERYC	supplies	42.14	8.43	50.57	Administration
Salaries	staff	3,427.40		3,427.40	Remuneration
Inland Revenue	NIC/PAYE/EMPNIC	1,199.95		1,199.95	Remuneration
ERYC	Pension	1,455.11		1,455.11	Remuneration
Southern Electric	office electric - dd	56.19	2.81	59.00	Office Accommodation
ERYC	Council Tax - dd	157.00		157.00	Office Accommodation
KCOM	Phone - dd	27.10	5.42	32.52	Office Accommodation
	broadband - dd	75.00	15.00	90.00	Office Accommodation
Stafforce	agency workers	334.28	66.85	401.13	Agency Workers
L&K Warcup Construction Ltd - War Memorial	gravel	595.00	119.00	714.00	Village Environment
Image Data	printing	395.00		395.00	Arts & Publicity
ERNLLCA	publications	29.00	0.20	29.20	Administration
Glasdon UK - seats x 4 & picnic bench	play area	1,981.41	396.28	2,377.69	Commuted Sums
Mrs LJ Smith	supplies (woodstain/paint)	59.14	11.83	70.97	Village Environment
	supplies (Office/com centre)	53.75	10.75	64.50	Administration
	stamps	19.80		19.80	Administration
	telephone allowance	52.50		52.50	Administration
	travel	22.05		22.05	Administration
Sutcliffe Play	play equipment	3,533.63	706.73	4,240.36	Commuted Sums
Hull & ER CAB	grant	5,000.00		5,000.00	Grants

The following resolution was proposed by Councillor Scaife, seconded by Councillor Ms Rowe and agreed unanimously

Resolved: To approve the Finance Report and pass the cheques for signature.

Signed as a True and Accurate Record by the Chairman Date

16. TO RECEIVE COMMUNITY REPORTS

Village Hall – Councillor Mrs Brogden gave a report on a recent Management Committee meeting. The stage curtains had been damaged and torn and need replacing.

Citizens Advice Bureau Brough Outreach – quarterly statistics were noted

17. TO RECEIVE A REPORT FROM EAST RIDING OF YORKSHIRE COUNCIL WARD MEMBERS

Councillor Galbraith gave a report. An East Riding of Yorkshire Council (ERYC) policy on Fracking has been agreed. The site allocations in draft Local Plan have been agreed and is to be adopted by ERYC. The tender is out again for Moor Road bridge and it is hoped that work will start in the Autumn

18. EAST RIDING OF YORKSHIRE COUNCIL (ERYC)

18.1 To consider the ERYC consultation on proposals for the Library Service and Multi Service Centres following their consultation on the future of the library service - Councillor Luckraft gave as report. To close for two days each week is a very inefficient use of public resources. He would like to ask why we are being hit harder than anywhere else, especially considering the expanding population. Also, we are a town but we are to be closed for two days when others are not. Discussion took place on ERYC efficiency/inefficiency and the exorbitant cost of £1.2m to convert an existing library into a multi-service centre. Following further lengthy discussion it was agreed unanimously that Councillor Luckraft and Councillor Mrs Duckles will respond via the online survey on behalf of Town Council. It was noted that Members had also responded to the consultation individually.

18.2 To consider the ERYC Bus Services Review 2016 Consultation - Councillor Luckraft (Transport Champion) gave a report and explained the process ERYC used to conclude that the Town Bus services need to be cut. Discussion followed. Clerk instructed to write to ERYC to say the Town Council request that they retain the late night services and continue to retain them in the future. To also ask that they reconsider retaining the Town Bus, even if at a reduced service, to provide a much needed service for the elderly and less mobile. The Town Bus is used by many people and is a lifeline to them to be able to get to the shops and to visit and meet with friends.

18.3 To receive an update on the proposed ERYC Smiley Speed Indication Device (SID) rental scheme and to consider the cost of taking part in the scheme – the Clerk gave an update on the Scheme which is still some months away. ERYC warn that SIDs are only effective for 2 to 3 weeks before people start to ignore them. The scheme will allow one or two SID's to be hired for a month by Town and Parish Councils. ERYC will only have two devices for loan to cover the whole of the East Riding so there may be a wait even when the scheme starts. One will cost £450 for the month and two for £500 because much of the cost is for manpower. Lengthy discussion took place on suitable locations for SIDs. The following resolution was proposed by Councillor Mrs Duckles, seconded by Councillor Ms Rowe and agreed unanimously.

Resolved: The Town Council's preferred locations for the first two SIDs are:

- Skillings Lane near Blackburn Avenue, just past Sainsburys as you head towards the level crossing
- Welton Low Road near Plover Drive inbound to Elloughton.

Other locations to be considered for the future. Clerk instructed to inform ERYC of the Town Council's first two preferred locations and to inform them that the speed indicator on Elloughton Road is still not working properly.

18.4 **To note Planning Liaison Seminar notes received on Consultee Access Progress and Local Plan Updates, plus information on how to access non-technical information on Fracking and search for planning applications on the ERYC website - noted**

18.5 **To note the East Riding Local Plan – Allocations Document Inspectors Report with Main Modifications - noted**

19. **TO CONSIDER RESOLUTIONS FOR THE 2016 ANNUAL GENERAL MEETING OF THE EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION AND TO NOTE THEIR LATEST NEWSLETTER**

Members had no proposals for resolutions to the AGM and no Members required training. It was noted that Councillor Galbraith and Councillor Mrs Galbraith are to attend the AGM. The latest newsletter was noted

20. **TO CONSIDER MATTERS FROM HUMBER & WOLDS RURAL COMMUNITY COUNCIL**

Nothing to report.

21. **TO NOTE THE NEXT FULL TOWN COUNCIL MEETING IS TO BE HELD AT 7PM ON 20 SEPTEMBER 2016 AT BROUGH COMMUNITY CENTRE**

The next meeting was noted.