

## ELLOUGHTON-CUM-BROUGH TOWN COUNCIL

### MINUTES OF A TOWN COUNCIL MEETING HELD AT 7PM ON TUESDAY 21 JULY 2015 AT BROUGH COMMUNITY CENTRE, CENTURION WAY, BROUGH

**Public Forum** – The Chairman welcomed Brian Parker from the Community Led Planning Group (CLPG) to the meeting. Mr Parker gave the annual CLPG report.

The Chairman thanked Mr Parker for giving the report and for all the work the CLPG has done to date. He reported that a Town Council update on highways and planning had been posted on the Town Council website and would be included in the next Petuaria Press. It was noted that the history section of the website could now be reached directly from the home page.

It was noted that many of the items in the report continue to remain outside of the remit and resources of the Town Council but Councillor Galbraith reported that the Petuaria Community Forum may be take on some of the items.

It was noted that Members did not have any plans to formulate a neighbourhood plan at this time as they appreciate the surrounding villages would prefer to retain their identities as villages, rather than be absorbed into the existing Elloughton-cum-Brough Urban Development Area.

**Present:** Councillors Credland (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Mrs Duckles, C Duckles, P Duckles, Galbraith, Mrs Kerwin, Luckraft, Muzaffar and Scaife

#### 1. TO ACCEPT APOLOGIES

Apologies were received from Councillor Ms Rowe.

#### 2. TO ACCEPT DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest.

#### 3. TO RECEIVE A REPORT FROM THE LOCAL POLICE

PCSO Steve Lynch gave a report on crime figures for the month. He also warned of a scam being carried out which involved older members of the public being tricked into parting with large sums of cash.

#### 4. TO APPROVE THE MINUTES OF A FULL COUNCIL MEETING HELD ON 16 JUNE 2015

It was proposed by Councillor Mrs Brogden, seconded by Councillor Mrs Galbraith and agreed unanimously that the minutes be signed as a true and accurate record of the meeting.

**Resolved:** The minutes be signed as a true and accurate record of the meeting.

#### 5. TO NOTE COMMITTEE MINUTES/DRAFT COMMITTEE MINUTES

5.1 **Arts, Publicity and Fundraising Committee meeting 8 July 2015** - noted

5.2 **Development, Planning, Highways & Safety Committee meeting 8 July 2015** - noted

#### 6. TO CONSIDER THE ANNUAL REPORT FROM THE COMMUNITY LED PLANNING GROUP

Discussion had taken place in the Public Forum. The following resolution was proposed by the Chairman, seconded by Councillor Scaife and agreed unanimously.

**Resolved:** Councillor Muzaffar be the Town Council's individual dedicated Councillor to the Community Led Planning Group

Signed as a True and Accurate Record by the Chairman ..... Date .....

It was suggested that a special meeting could be held to discuss the CLPG report. However, Councillor Galbraith reported that Ward Members from Dale and the surrounding wards are to meet with the CLPG group and he will report back to the September full Council meeting.

#### **7. TO RECEIVE A REPORT FROM EAST RIDING OF YORKSHIRE COUNCIL (ERYC) WARD COUNCILLOR GALBRAITH**

Councillor Galbraith gave a report on discussions at ERYC regarding directly elected mayors and the the 'Northern Powerhouse'; the government's proposal to boost economic growth in the North of England. Councillor Galbraith had been elected to the ERYC Pensions Committee and gave a report on the local government pension scheme fund. Councillor Galbraith also gave a report on the ERYC's aim to improve their services for those with dementia.

#### **8. TO RECEIVE COMMUNITY REPORTS**

**Unity Youth Group** – Councillor Galbraith reported that two part-time Youth Workers had been employed and the Youth Club will launch at Blackburn Club on Friday 28 September 2015. It will run on Fridays from 4.30pm to 6.30pm.

**Petuaria Community Forum** – Councillor Galbraith gave a report on projects planned and the proposed application to the ERYC High Street Fund Scheme. A Treasurer and a Press Officer had been appointed but a secretary is still needed. The Forum will meet again in August.

**Village Hall** – Councillor Mrs Brogden reported that her bid to the Big Lottery for funding for outside lighting and exit lighting had been successful. Since the car park was resurfaced the disabled ramp has flooded in wet weather. Councillor Mrs Brogden is organising repairs.

#### **9. TO CONSIDER AN ANNUAL REVIEW OF THE TOWN COUNCIL EMERGENCY PLAN AND SNOW & ICE EMERGENCY PLAN (COUNCILLOR MRS DUCKLES)**

Councillor Mrs Duckles informed new Members of the resolution made by the Council in November 2014 to purchase mobile radios for the Town Council emergency box. Councillor Mrs Duckles and Councillor C Duckles had investigated suitable radios and the type they have selected require a Private Mobile Radio licence. ERYC would like to purchase a County wide licence and roll out the use of mobile radios within parish emergency plans throughout the East Riding using Elloughton-cum-Brough Town Council as a model. It was agreed that Councillor Mrs Duckles and Councillor C Duckles should liaise with ERYC in order to facilitate the roll out and give help to other parishes if needed. It was noted that ERYC are filling the salt bins this month.

The following resolution was proposed by Councillor Mrs Duckles, seconded Councillor Muzaffar and agreed unanimously.

**Resolved:** Councillors Mrs Duckles, Scaife, C Duckles and P Duckles to form a working party to review the Town Council emergency plans and implement the use of mobile radios including training sessions for use of the radios.

#### **10. TO CONSIDER THE ERYC CONSULTATION ON THE DRAFT SUPPLEMENTARY PLANNING DOCUMENTS: LAND SOUTH WEST OF BEVERLEY DRAFT MASTERPLAN AND THE DRAFT AFFORDABLE HOUSING SUPPLEMENTARY PLANNING DOCUMENT**

Councillor Galbraith gave a report. There are no changes that affect Elloughton-cum-Brough. Members had no comments on the consultation.

#### **11. FINANCE & ADMINISTRATION**

##### **11.1 To report the theft of noticeboard doors from two of the Town Council noticeboards** - noted

Signed as a True and Accurate Record by the Chairman ..... Date .....

11.2 To note a grant thank you letter from Hull & East Riding Citizens Advice Bureau – noted

11.3 To approve the Responsible Financial Officer's report and cheques for signature

Salaries	staff	3,355.24		3,355.24	Remuneration
Inland Revenue	NIC/PAYE/EMPNIC	1,099.25		1,099.25	Remuneration
ERYC	Pension	1,376.72		1,376.72	Remuneration
Westcott Services	window cleaning	10.00		10.00	Office Accommodation
Imagedata	printing	418.00		418.00	Arts and Pubs
Glasdon Uk	seat	368.71	73.74	442.45	Street Furniture
HAGS-SMP Ltd	play area inspection	40.00	8.00	48.00	Village Environment
HAGS-SMP Ltd	repairs to roundabout	475.00	95.00	570.00	Village Environment
Recognition Express	Cllr badges	47.50	9.50	57.00	Administration
Southern Electric	office electric - dd	56.19	2.81	59.00	Office Accommodation
ERYC	Council Tax - dd	156.00		156.00	Office Accommodation
KC	telephone - dd	23.70	4.74	28.44	Administration
KC	broadband - dd	75.00	15.00	90.00	Administration
Stafforce - agency worker	general deliveries	29.52	5.91	35.43	Agency Workers
Stafforce - agency worker	Petuaria Press delivery	393.60	78.72	472.32	Arts and Pubs
D McMillan - Petuaria Press	expenses, 2 issues	600.00		600.00	Administration
East Riding Engraving	seat plaque	37.50	7.50	45.00	Village Environment
C K Duckles	travel	11.70		11.70	Administration
Mrs LJ Smith	stamps	15.12		15.12	Administration
	travel	58.95		58.95	Administration
	phone allowance	52.50		52.50	Administration
	key cutting	4.17	0.83	5.00	Administration

It was proposed by Councillor Credland, seconded by Councillor Mrs Galbraith and agreed unanimously to approve the finance report and pass the cheques for signature.

**Resolved:** To approve the Finance Report and pass the cheques for signature.

12. East Riding & North Lincolnshire Local Council Association (ERNLLCA)

**TO RECEIVE A REPORT FROM THE EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION (ERNLLCA), TO NOTE THE LATEST NEWSLETTER AND TO CONSIDER RESOLUTIONS FOR CONSIDERATION BY THEIR AGM**

12.1 To receive a report from ERNLLCA - Councillor Galbraith gave a report on the East Riding Central District Committee meeting and a briefing on internal audit for smaller councils.

12.2 To consider suggestions for resolutions to put to the 2015 ERNLLCA AGM - Members had no suggestions

12.3 To note the latest newsletter - noted.

12.4 To consider a consultation by the University of Birmingham on the Hull Commission's review of how economic development in Hull and the East Riding is affected by the current border and governance arrangements - Members did not wish to respond to the consultation.

13. TO NOTE THE NEXT FULL COUNCIL MEETING IS TO BE HELD ON TUESDAY 15 SEPTEMBER 2015 AT 7.00PM - noted