

Elloughton-cum-Brough Town Council

Minutes of a Town Council Meeting held on Tuesday 18 March 2014 in the Committee Room at Brough Community Centre, Centurion Way, Brough

Public Forum: no members of the public were present.

Present: Councillors: Mrs Galbraith (Vice-Chairman), Mrs Brogden, Credland, Mrs Duckles, Galbraith and Ms Rowe

1. TO ACCEPT APOLOGIES

Apologies were accepted from Councillor Davis (Chairman), Councillor Scaife, Councillor Busk, Councillor Burgess, Councillor Mrs Smith and Councillor Mrs Hudson

2. TO ACCEPT DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest.

3. TO RECEIVE A REPORT FROM THE LOCAL POLICE

The Police had sent their apologies and had sent a crime report for the month. The Clerk gave details on the crime report and reported an attempted break in at the Town Council's shed located at the Village Hall.

4. TO APPROVE MINUTES OF A FULL COUNCIL MEETING HELD ON 18 FEBRUARY 2014

It was proposed by Councillor Ms Rowe, seconded by Councillor Mrs Brogden and agreed unanimously that the minutes be signed as a true and accurate record of the meeting.

5. TO NOTE COMMITTEE MINUTES/DRAFT COMMITTEE MINUTES

5.1 Arts, Publicity and Fundraising Committee meeting held on 26 February 2014 – noted.
It was noted that the Art Exhibition date has been changed to the Spring.

5.2 Development, Planning, Highways & Safety Committee meeting held on 26 February 2014 – noted.

6. FINANCE & ADMINISTRATION

6.1 To receive an update on the CCTV project – Councillor Mrs Brogden gave a report. The local Police Inspector is still investigating funding. The following resolutions was proposed by Councillor Ms Rowe, seconded by Councillor Mrs Duckles and agreed unanimously.

Resolved: to apply for planning permission for the extended CCTV scheme.

6.2 To decide on funding for refurbishment of 10+ age group play equipment on the Elloughton Road play area – Councillor Mrs Brogden gave a report. The following resolution was proposed by Councillor Ms Rowe, seconded by Councillor Galbraith and agreed unanimously.

Resolved: To carry forward £5,000 from balances to the 2014/15 budget towards funding of replacement 10+ age group play equipment and associated safety surface at the Elloughton Road play area.

The following resolution was proposed by Councillor Mrs Brogden, seconded by Councillor Galbraith and agreed by the majority.

Resolved: To assign £5,000 from the 2014/15 Open Spaces budget towards funding of replacement 10+ age group play equipment and associated safety surface at the Elloughton Road play area.

6.3 To approve the Responsible Financial Officer's report and cheques for signature

Income	ERYC Parish Paths grant	722.00	
	VAT refund	1700.23	
Expenditure			
Mogodirect	tables	524.25	ERYC Local Grant
		104.85	vat
GA Coultish	repairs/maintenance	80.00	Open spaces
Ferriby Fencing	cutting allotments hedge	700.00	Open spaces
		140.00	vat
Parklane Services	play area repairs	220.00	Open spaces
		44.00	vat
Mrs LJ Smith	postage	19.20	Administration
	stain for Haven picnic benches	16.67	Open spaces
		3.33	vat
	travel	21.40	Administration
	office cleaning	18.00	Office Accommodation
Salaries	staff	3,299.36	Remuneration
Inland Revenue	NIC/PAYE/EMPNIC	1,056.12	Remuneration
ERYC	Pension	1,272.13	Pension
Southern Electric	office electric - dd	61.91	Office Accommodation
		3.09	vat
PWLB	Community Centre Loan	4,395.42	PWLB
Stafforce	agency worker	37.20	Agency Workers
		7.44	vat
Brough Community Centre	centre hire for Art Exhibition	150.00	Art Exhibition
PPH	Service charge (Apr-Jun)	126.21	Office Accommodation
HWRCC	membership	25.00	Administration
ERYC Supplies	office supplies	36.70	Administration
		7.34	vat
Dobsons	windows	10.00	Parish Office
Colin Devine	fitting/wiring water boilers	558.00	ERYC Local Grant
ERYC Supplies	tables/table trolleys	1276.70	ERYC Local Grant
		255.34	vat
Celect Electrical	Office PAT testing	85.90	
		17.18	

The following resolution was proposed by Councillor Mrs Duckles, seconded by Councillor Mrs Brogden and agreed unanimously.

Resolved: To approve the Finance Report and pass the cheques for signature.

7. TO CONSIDER QUOTES FOR REFURBISHMENT OF THE WAR MEMORIAL

Councillor Galbraith gave a report on the history of the War Memorial. Quotes received and the different methods of refurbishment on offer were considered. Members decided that cleaning rather than sand blasting would be the preferred method and that re-cutting the lettering on the die stone would do long term damage to the stone. Members felt the best method would be that advised by Burrows Davies Ltd to clean the War Memorial and backing wall, point the open joints in the steps with a lime/Portland stone dust/sand, clean and treat the bronze plaques, relay the entrance paving on a concrete footing and renovate the lettering to the die stone. Burrows Davis had advised that they could commence work on 9 June and complete by 20 June 2014. The following resolution was proposed by Councillor Mrs Galbraith, seconded by Councillor Mrs Brogden and agreed unanimously.

Resolved: To accept a quote from Burrows Davies Ltd of £4,409 to carry out works to the War Memorial as described above and to carry forward £3,353 from the 2013/14 Open Spaces budget towards funding the project, remainder to be from the 2014/15 Village Environment budget

8. TO NOTE A MEETING HELD ON 3 MARCH 2014 WITH BAE SYSTEMS MANAGEMENT

Councillor Galbraith gave a report on a recent meeting with the new BAE Systems Site Director.

Signed as a True and Accurate Record by the Chairman Date

9. TO CONSIDER A RESPONSE FROM THE EAST RIDING OF YORKSHIRE COUNCIL (ERYC) ON THE PETITION FROM LOCAL RESIDENTS FOR TRAFFIC CALMING ON SKILLINGS LANE AND SALTGROUNDS ROAD CARRIED OUT BY ERYC

In addition to the speed surveys already carried out, ERYC had carried out traffic calming assessments for both roads and had awarded a 'low' rating for both. Therefore, they will not consider traffic calming measures on either Saltgrounds Road or Skillings Lane but will continue to monitor the situation for any changes in driving behaviour and will answer any concerns from local residents.

10. TO NOTE A REPLY FROM THE ERYC PRINCIPAL TRANSPORT POLICY OFFICER TO THE TOWN COUNCIL RESPONSE TO THE TRANSPORT PLAN CONSULTATION

As part of the Transport Plan process, ERYC will include for assessment the Town Council's suggestions for pedestrian crossings including the one requested on Main Street. However, the assessments will be subject to technical audit and consultation with local residents and would need to meet minimum criteria for people crossing and volume of traffic.

11. ERYC GENERAL MATTERS

11.1 To receive a report from the ERYC Haltemprice and Hunsley Community Partnership – Councillor Galbraith gave a report. ERYC are cutting back on the youth service and are concentrating on youths deemed to be vulnerable. They are encouraging schools to take on the Duke of Edinburgh Award scheme. The partnership is also helping the Unity Youth Group in Brough. The next meeting is to be held on 7 May 2014.

11.2 To receive a report on the adoption of housing development roads and open spaces – nothing to report.

11.3 To note the latest Parish News - noted

12. TO RECEIVE AN UPDATE ON THE FORMATION OF THE 'BROUGH SOUTH' LIAISON GROUP

Councillor Galbraith gave an update. Although ERYC have decided that members of the public are not to be included in the liaison group, Councillor Galbraith is determined that they will be able to have their say. He intends to hold pre-meetings with the public and take their views to the liaison group meetings. The first liaison group meeting is to be held in May.

13. TO CONSIDER MATTERS FROM EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION AND TO NOTE THE LATEST NEWSLETTER

Nothing to report, the next meeting is to be held on 9 April 2014. Newsletter noted.

14. TO CONSIDER MATTERS FROM HUMBER & WOLDS RURAL COMMUNITY COUNCIL AND EAST RIDING VOLUNTARY ACTION SERVICES AND TO NOTE THE LATEST NEWSLETTER

Councillor Mrs Brogden gave a report on the local village hall network meeting and a talk by the Fire Service on fire regulations for community halls.

15. TO RECEIVE A REPORT FROM THE WORKING GROUP REVIEWING THE TOWN COUNCIL EMERGENCY PLAN AND WINTER EMERGENCY PLAN – nothing to report.

16. TO RECEIVE COMMUNITY REPORTS

16.1 Unity Youth Group – Councillor Galbraith gave a report. Councillor Mrs Smith is the Chairman of the Adult committee, Councillor Galbraith Treasurer, Brian Parker Membership Office and Lisa Hartley Secretary. More adult helpers are needed and a piece has gone into the Petuaria Press. An application has been made to the ERYC's Youth Activities Fund for £2,000.

Signed as a True and Accurate Record by the Chairman Date

- 16.2 **Elloughton Village Hall** – Councillor Mrs Brogden gave a report. The AGM had been held the previous week, the hall is being decorated and the HMRC gift aid has finally been received. It was noted that the World War One Commemoration 2014 project has been postponed for the time being because four of the five venues involved have pulled out of the event.
- 16.3 **Brough Community Centre** – the roof has been repaired and the water damage to the Main Hall floor has been inspected. ERYC are still to decide how to repair the floor.
- 16.4 **Community Led Planning Group** – Brian Parker is to speak against the Bellway Homes application at the ERYC Planning Committee meeting.
- 16.5 **Wolds & Riverbank Countryside Society** - to note an invitation to all Members and staff to the official opening of their new meadow from 2pm to 4pm on Sunday 11 May 2014. The Clerk tabled the plans for the meadow and gave a report.

17. TO NOTE DATE OF NEXT FULL COUNCIL MEETING

The next meeting will be held at 7pm on Tuesday 15 April 2014 at Brough Community Centre.