

## Elloughton-cum-Brough Town Council

### Minutes of a Town Council Meeting held on Tuesday 15 July 2014 at Brough Community Centre, Centurion Way, Brough

**Public Forum** – Two members of the Community Led Planning Group (CLPG) were present and gave an annual report. The Chairman thanked the CLPG for their update and for their work to date. See also Item 8.

**Present:** Councillors: Davis (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Burgess, Mrs Duckles, Galbraith, Mrs Hudson, Scaife and Mrs Smith

#### 1. TO ACCEPT APOLOGIES

Apologies were received from Councillors: Busk, Credland and Ms Rowe

#### 2. TO ACCEPT DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest.

#### 3. TO RECEIVE A REPORT FROM THE LOCAL POLICE

PCSO Nick Overton gave a crime report.

#### 4. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 17 JUNE 2014

It was proposed by Councillor Mrs Galbraith, seconded by Councillor Mrs Hudson and agreed unanimously that the minutes be signed as a true and accurate record of the meeting.

**Resolved:** The minutes be signed as a true and accurate record of the meeting.

#### 5. TO NOTE COMMITTEE MINUTES/DRAFT COMMITTEE MINUTES

5.1 **Village Environment Committee meeting held on 11 June 2014** - noted

5.2 **Development, Planning, Highways & Safety Committee meeting held on 11 June and 2 July 2014** - noted

#### 6. FINANCE & ADMINISTRATION

6.1 **To consider the purchase of 'stub it and bin it' plates for litter bins** - The following resolution was proposed by Councillor Mrs Smith, seconded by Councillor Mrs Galbraith and agreed unanimously.

**Resolved:** to purchase 10 metal 'stub it and bin it' signs for litterbins at a cost of £7.95 each

6.2 **To consider a grant application for £250 from the Faceless Art Company for their Arts Council funded project** - The following resolution was proposed by Councillor Mrs Smith, seconded by Councillor Scaife and agreed unanimously.

**Resolved:** Council will, in accordance with the powers under Section 137 of the Local Government Act 1972, incur the following expenditure, which in the opinion of the Council, is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure: a grant of £250 for the Faceless Arts Company for their Arts Council Funded project in Brough

6.3 **To note a thank you letter from Elloughton-cum-Brough Village Hall for the Town Council grant of £1,500** - noted

Signed as a True and Accurate Record by the Chairman ..... Date .....

#### 6.4 To approve the Responsible Financial Officer's report and cheques for signature

Premier Signs Ltd	car park signs	140.00	Village Environment
		28.00	vat
Burows Davies	War Memorial refurb	3,353.00	funds b/f from 2013/14
		1,056.00	Village Environment
		881.80	vat
Salaries	staff	3,333.34	Remuneration
Inland Revenue	NIC/PAYE/EMPNIC	1,025.32	Remuneration
ERYC	Pension	1,305.51	Remuneration
Southern Electric	office electric - dd	61.91	Office Accommodation
		3.09	vat
ERYC	Council tax - dd	153.00	Office Accommodation
KC	Office telephone - dd	37.37	Administration
		7.47	vat
	Broadband - dd	75.00	Administration
		15.00	vat
Stafforce	agency worker	52.50	Agency Workers
		10.50	vat
Broxap Ltd	stub it & bin it plates	79.50	Administration
		15.90	vat
Alan Coultish	maintenance	1,000.00	Village Environment
Imagedata	Petuarra Press printing	385.00	Arts & Pubs
Letterbox Deliveries	deliveries	235.00	Arts & Pubs
Dobsons Cleaners	office windows	10.00	Office Accommodation
ERYC	gloves/litter pickers	83.40	Village Environment
		16.68	vat
Mrs LJ Smith	travel	46.35	Administration
	postage	24.30	Office Accommodation
	supplies	20.83	Administration
		4.17	vat
Faceless Arts	s137 grant	250.00	Grants
mnb computing	software repair	17.00	Administration
		3.40	vat
Petersons	drums for printer	68.00	Administration
		13.60	vat
ERYC	litterbins x 2	729.14	Village Environment
		145.83	vat
exell technology	CCTV enhancements	1986.00	Village Environment
		397.20	vat

It was proposed by Councillor Mrs Hudson, seconded by Councillor Mrs Brogden and agreed unanimously to approve the finance report and pass the cheques for signature.

**Resolved:** To approve the Finance Report and pass the cheques for signature.

#### 7. TO RECEIVE A REPORT ON THE BROUGH SOUTH LIAISON GROUP

Ward Councillor Galbraith gave a report. Both Iron Age and Roman remains and artefacts had been found on the Brough South site and archaeological explorations continue. Rare Marsh Orchids had also been found. Councillor Galbraith is to be Chairman of the Brough South Liaison Group and is to hold a public consultation meeting on Saturday 26 July 2014, at Brough Community Centre, to consider how the Liaison Group should consult with the public. Councillor Galbraith had invited residents and representatives of local organisations to the meeting and requested suggestions for social and recreational facilities for the non-residential sections of the Brough South site to be given at the meeting. Posters had been displayed around the parish and it is advertised on the Town Council website. Councillor Galbraith was keen to encourage as many people as possible to attend in order to gain new ideas and to make the Liaison Group work for the community.

Signed as a True and Accurate Record by the Chairman ..... Date .....

**8. TO CONSIDER A REPORT FROM THE COMMUNITY LED PLANNING GROUP (CLPG)**

A report given by the CLPG in the Public Forum was noted. The following resolution was proposed by Councillor Davis, seconded by Councillor Scaife and agreed unanimously

**Resolved:** to form a working party to work with the CLPG. Members of the working party to be Councillor Mrs Duckles and Councillor Galbraith.

**9. TO RECEIVE AN UPDATE FROM THE HULL & EAST RIDING CITIZENS ADVICE BUREAU (CAB) ON THE BROUGH OUTREACH SERVICE**

A response had been received from CAB with information on funding given by other local Town and Parish Councils. No update on the expansion of the Brough outreach had been received. Clerk instructed to inform CAB that the Town Council is disappointed that no update had been received.

**10. TO RECEIVE AN UPDATE ON THE CCTV IMPROVEMENT PROJECT**

Councillor Mrs Brogden gave a report. The first phase, funded by the Town Council and the East Riding of Yorkshire Council, is to be installed on 18 July 2014. PCSO Nick Overton is to set the camera directions. The new cameras/lenses will enable close up images and give clear facial images .

A funding application had been submitted to the Police and Crime Commissioners Fund for funding for the second phase.

**11. EAST RIDING OF YORKSHIRE COUNCIL (ERYC)****11.1 To receive a report from ERYC Ward Members** - Councillor Galbraith reported:

- The Wind Farm application at Burton Agnes, lost at appeal, had been taken to judicial review at the High Court.
- Great Crested Newts had been seen at Bempton.
- The new Beverley Bypass is expected to open in the Spring of 2015.

**11.2 To receive a report from the Haltemprice and Hunsley Community Partnership** - Councillor Galbraith gave a report.**11.3 To receive a report on the adoption of roads and open spaces** - Councillor Galbraith reported that ERYC may soon adopt all remaining areas.**11.4 To consider ERYC Code of Conduct training** - Clerk to book places for Councillor Mrs Brogden, Councillor Davis, Councillor Burgess and Councillor Mrs Galbraith.**11.5 To receive a report and consider the ERYC High Street Regeneration Fund** – Councillor Galbraith and Councillor Mrs Galbraith had attended a meeting and gave a report.**11.6 To receive a report and consider the ERYC Local Grant Fund** – Councillor Galbraith reported the Town and Parish Council Event scheduled for 9 July 2014 at Bishop Burton College had been cancelled. Ward Members to check the fund application criteria. The Clerk had asked ERYC if funding could be used to clean the waterways and awaited a reply.**11.7 To note the ERYC YORSwitch Scheme** – Councillor Galbraith gave a report on the YORSwitch scheme.**11.8 To note the latest Parish News, June 2014** - noted

**12. TO DECIDE ON THE BOUNDARY REFERENDUM FOR WARDS AFFECTED BY THE PROPOSAL BY HULL CITY COUNCIL TO EXPAND ITS ADMINISTRATIVE BOUNDARIES INTO THE EAST RIDING AND A REQUEST FOR FUNDING FROM A CAMPAIGN GROUP**

Councillor Davis gave a report. Following lengthy discussion the following two resolutions were proposed by Councillor Davis, seconded by Councillor Burgess and agreed unanimously.

**Resolved:** The Town Council resolve that they want Elloughton-cum-Brough to remain in the East Riding and not become part of the City of Hull.

**Resolved:** The Town Council resolve to continue to encourage residents to make their own decision and continue to impress on residents how important it is that they use their vote to express their opinion, as a low return of ballot papers could be used to say that residents do not care either way.

An article encouraging residents to use their vote had been published in the Petuaria Press (delivered to 4,700 homes) and information placed on the home page of the Town Council's website. ERYC posters had been placed on noticeboards and other prominent places throughout the parish.

A campaign group requested funding of £161.74 for banners, posters and leaflets for the parish. Members noted there is no law which allows the Town Council to put up banners/posters or deliver leaflets on behalf of a campaign group. The following resolution was proposed by Councillor Davis, seconded by Councillor Burgess and agreed unanimously.

**Resolved:** Not to give a grant to the campaign group.

**13. TO CONSIDER MATTERS FROM THE EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION (ERNLLCA) AND TO DECIDE ON ANY RESOLUTIONS TO THE ANNUAL GENERAL MEETING AND TO NOTE THE LATEST NEWSLETTER**

Councillor Galbraith had been re-elected as Chairman of the East Riding Central Committee. Members had no proposals for resolutions to put to the ERNLLCA AGM on 18 September 2014.

**14. TO CONSIDER MATTERS FROM HUMBER & WOLDS RURAL COMMUNITY COUNCIL AND EAST RIDING VOLUNTARY ACTION SERVICES AND TO NOTE THE LATEST NEWSLETTER**

Councillor Mrs Brogden gave a report on the Village Hall Network. She is to attend a Joint Network Meeting at Tickton village Hall on 22 July 2014.

**15. TO RECEIVE A REPORT FROM THE WORKING GROUP REVIEWING THE TOWN COUNCIL EMERGENCY PLAN AND WINTER EMERGENCY PLAN**

Nothing to report, deferred to the next meeting.

**16. TO CONSIDER AN EMAIL FROM A LOCAL RESIDENT QUERYING THE TOWN STATUS OF ELLOUGHTON-CUM-BROUGH**

A resident had emailed the Town Council asking ten questions relating to the town status of Elloughton-cum-Brough. It was noted that Members had already received papers on the matter including a draft response.

The following resolution was proposed by Councillor Galbraith, seconded by Councillor Mrs Smith and agreed unanimously.

**Resolved:** The Clerk is to respond to the resident on behalf of the Town Council with a full and final response to all questions in the email.

**17. TO CONSIDER A LETTER FROM HEALTHWATCH EAST RIDING OF YORKSHIRE**

Councillor Galbraith and Councillor Davis both gave reports and discussion took place.

**18. TO RECEIVE COMMUNITY REPORTS**

**Wolds & Riverbank Countryside Society (WARCS)** – Three varieties of rare wild Southern Marsh Orchids have been found on the Brough South development and WARCS are in talks with ERYC and the developer who is keen to preserve them.

**Patient Participation Group** – Councillor Davis gave a report.

**Village Hall** – refurbishment is progressing well. The floor is to be sanded and polished.

**Playing Field Association** – A geophysics survey had been carried out on The Burrs playing field.

**19. DATE OF NEXT MEETING**

The next meeting is to be held at 7pm Tuesday 16 September 2014 in the meeting room at Brough Community Centre.