

**Elloughton-cum-Brough Town Council**  
**Minutes of a Town Council Meeting held on Tuesday 21 January 2014**  
**in the Committee Room at Brough Community Centre, Centurion Way, Brough**

**Public Forum**

A resident of Ellerker Parish Council (PC) attended the meeting and reported that she had been asked by Ellerker PC to attend the meeting on their behalf. She gave a report on the 'Ellerker Wind Turbine' proposed planning application for 3 wind turbines. She also gave a report on proposed action to be taken by Ellerker Parish Council and local residents and requested support from the Town Council. The Chairman gave a response and discussion followed. See also Item 12.

**Present:** Councillors Davis (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Busk, Credland, Galbraith, Mrs Hudson, Ms Rowe, Mrs Smith

**1. TO ACCEPT APOLOGIES**

Apologies were received from Councillors Burgess, Mrs Duckles and Scaife.

**2. TO ACCEPT DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest.

**3. TO RECEIVE A REPORT FROM THE LOCAL POLICE**

PCSO Nick Overton attended the meeting and gave a report, there had been 9 crimes since the last meeting

**4. TO APPROVE THE MINUTES OF A FULL COUNCIL MEETING HELD ON 10 DECEMBER 2013**

It was proposed by Councillor Mrs Brogden, seconded by Councillor Mrs Galbraith and agreed unanimously that the minutes be signed as a true and accurate record of the meeting.

**5. TO NOTE COMMITTEE MINUTES/DRAFT COMMITTEE MINUTES**

**5.1 Village Environment Committee meeting held on 11 December 2013** - noted

**5.2 Development, Planning, Highways & Safety Committee meeting held on 11 December 2013** - noted

**6. FINANCE & ADMINISTRATION**

**6.1 To adopt an updated Town Council Equality Policy** – An updated Town Council Equality Policy had been circulated to members prior to the meeting. It was proposed by Councillor Mrs Brogden, seconded by Councillor Mrs Galbraith and agreed unanimously that the updated policy be adopted.

**Resolved:** To adopt the updated Town Council Equality Policy

**6.2 To receive an update on the CCTV project** – Councillor Mrs Brogden gave an update. Discussion took place and Councillor Galbraith gave advice on possible planning requirements for the tower. Councillor Mrs Brogden is to obtain a plan and forward to the ERYC planning department.

**6.3 To receive an update on the ERYC 'Local Grant' application for the Village Hall** – Councillor Mrs Brogden gave an update. ERYC are to meet at the end of January to decide on the application.

#### 6.4 To approve the Responsible Financial Officer's report and cheques for signature

<b>Income</b>			
December	event sponsorship	1,134.00	
January	event sponsorship	230.00	
<b>December Expenditure</b>			
GA Coultish	Maintenance	1,805.00	Open spaces
Dobsons Contract Cleaning	window cleaning	15.00	Office Accommodation
	safety surface cleaning	330.00	Open spaces
Salaries	staff	3,299.36	Remuneration
Inland Revenue	NIC/PAYE/EMPNIC	1,068.80	Remuneration
ERYC	Pension	1,272.13	Pension
Southern Electric	office electric - dd	61.91	Office Accommodation
		3.09	vat
ERYC	Council Tax - dd	150.00	Office Accommodation
de lage landen	copier lease	25.00	Administration
		5.00	vat
KC	telephone	242.01	Administration
		48.40	vat
	Internet	75.00	Administration
		15.00	vat
Stafforce	agency worker	130.20	Agency Workers
		26.04	vat
SW Greens & Sons	Xmas Tree stands	42.00	Balances
		8.40	vat
Duncan McMillan	press expenses x 2	600.00	Arts & Publicity
	Art Exhib/Xmas fest leaflet	75.00	Arts & Publicity
Letterbox Distribution	deliveries	235.00	Arts & Publicity
Image Data	Press/leaflet printing	653.00	Arts & Publicity
ERYC	supplies for play area worker	9.27	Amenity Sweeping
		1.85	vat
mnb computing	AVG renewal	56.66	Administration
		11.33	vat
Mrs LJ Smith	postage	15.60	Administration
	commission fee for lease	5.00	Office Accommodation
	travel	40.05	Administration
	office cleaning	27.00	Office Accommodation

It was proposed by Councillor Mrs Smith, seconded by Councillor Mrs Galbraith and agreed unanimously to approve the finance report and pass the cheques for signature.

**Resolved:** To approve the Finance Report and pass the cheques for signature.

#### 7. TO CONSIDER THE EAST RIDING OF YORKSHIRE COUNCIL (ERYC) LOCAL PLAN 2013-2029 FINAL CONSULTATION TO START IN JANUARY AND LAST FOR 6 WEEKS

Papers had not been received from ERYC Councillor Galbraith gave a report. Item deferred to the next meeting.

#### 8. TO RECEIVE A REPORT & TO DECIDE ON THE BROUGH YOUTH CLUB PROJECT

A youth committee has been set up. The youth club is to be called Unity and will meet at the old squash courts at Blackburn Club on Fridays after school. An adult committee is being set up to run alongside the youth committee to enable funding applications, bank account, insurance etc. Councillor Galbraith and Councillor Mrs Smith are to be on the adult committee but more volunteers are needed. It was proposed by Councillor Mrs Smith, seconded by Councillor Mrs Galbraith and agreed unanimously to give a grant of £200 towards setup costs.

**Resolved:** Council will, in accordance with the powers under Section 137 of the Local Government Act 1972, incur the following expenditure which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure: a grant of £200 to Unity Youth Club

## 9. TO CONSIDER THE CLEANING OF THE WAR MEMORIAL FOR THE CENTENARY

It was agreed to consider cleaning and refurbishing the war memorial and the Clerk was asked to obtain quotes.

## 10. TO CONSIDER THE RESULTS OF A 7 DAY TRAFFIC SURVEY OF MAIN STREET, ELLOUGHTON CARRIED OUT BY THE EAST RIDING OF YORKSHIRE COUNCIL(ERYC)

The results of the survey had been received from ERYC and were as follows.

Over the 7 day period a total of 28,235 vehicles used Main Street which equates to 4,034 vehicles per day. Average speed 26 mph and the 85th percentile was 30 mph (the speed at which and below 85% of traffic travel). The number of potential offenders per day travelling at 35 mph and over was 559 which equated to 2% of total traffic. When investigating a request for traffic calming/reduction in speed limits ERYC also look at the accident injury records over a 3 year period. Between 01/11/2010 and 31/10/2013 there had not been any recorded traffic injury accidents on Main Street. The ERYC assessment awarded Main Street 0 points which unfortunately is not high enough to warrant Police speed enforcement or intervention by the ERYC Road Safety Team. The reason for the low award is the relatively low number of offenders combined with the percentage of offenders and a good road safety record. ERYC report that they receive many requests for traffic calming and reductions in speed limits and the assessment allows them to determine what priority to award. Generally traffic calming schemes treat roads and areas that already have a high traffic injury accident record so funding is targeted most effectively and the greatest benefit is achieved. Funding for safety schemes is ring fenced and is targeted at sites with an existing traffic injury accident record, it is not targeted at sites where there is a fear or expectation that an accident might occur. ERYC is satisfied that the signs and lines are adequate and there is not a need to take any further action at this juncture. Decisions are based on the behaviour of the majority of drivers rather than the few who are unlikely to change their behaviour. ERYC recognises the concerns raised but target resources where there is greatest need and based on the results of the survey cannot recommend a reduction in the speed limit on Main Street at this time. However, should circumstances significantly change in the area they would be willing to investigate the matter again.

## 11. EAST RIDING OF YORKSHIRE COUNCIL (ERYC) GENERAL MATTERS

### 11.1 To receive a report from the ERYC Haltemprice and Hunsley Community Partnership including their Winter Volunteer Scheme being piloted in Elloughton/Brough and Cottingham - Papers had been circulated and Councillor Galbraith gave a report.

- **Review** - A review of the community partnership had been carried out and had been circulated to members.
- **Themed Meetings** - It was noted that ERYC request suggestions issues or projects to be discussed at possible future themed meetings.
- **Winter Volunteers** – ERYC had asked if the Town Council would like to take part in their Winter Volunteering scheme along with Cottingham Parish Council. Members agreed in principle to take part in the scheme but requested more information. Following discussion it was agreed to ask Rose Blackburn (ERYC) for a joint meeting with Cottingham PC and ERYC to discuss the way forward.

### 11.2 To receive a report on the adoption of housing development roads and open spaces - nothing to report

### 11.3 To receive an update on the formation of a 'Brough South' Liaison Group – nothing to report

### 11.4 To receive a report on problems experienced with the ERYC website regarding planning application availability and general access (issues raised at the previous meeting by members of the public) – The ERYC Overview & Scrutiny Team Leader had confirmed that both the matters would be taken to Scrutiny for consideration.

### 11.5 To note the latest newsletters - noted

Signed as a True and Accurate Record by the Chairman ..... Date .....

**11.6 To note a seminar on event safety to be held at Willerby Manor Hotel on 26 February 2014 - noted**

**12. TO CONSIDER A REQUEST FROM ELLERKER PARISH COUNCIL TO SUPPORT THEIR OPPOSITION TO THE PROPOSED 'ELLERKER WIND FARM'**

An email had been received from an Ellerker Parish Councillor asking the Chairman to discuss urgently with Town Council members to consider joining with them to form a local action group to oppose the proposed 'Ellerker Wind Farm'. They are to call a meeting in early February and if the Town Council support them, would like two Members to attend. Members noted that the proposed development lies within the parish of South Cave and any planning application received by ERYC would go to South Cave PC for consultation, Broomfleet PC and Ellerker PC as immediate neighbours would also be consulted but Elloughton-cum-Brough Town Council would not. Ward Members reported that they are to attend a public meeting regarding the proposals to be organised by South Cave PC. Some Town Council Members would also attend. It was noted that Town Council Members cannot become involved in any activity which might breach the Code of Conduct.

**13. TO CONSIDER MATTERS FROM EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION (ERNLLCA) AND TO NOTE THE LATEST NEWSLETTER**

Nothing to report, newsletter noted

**14. TO CONSIDER MATTERS FROM HUMBER & WOLDS RURAL COMMUNITY COUNCIL (HWRCC) AND EAST RIDING VOLUNTARY ACTION SERVICES (ERVAS) AND TO NOTE THE LATEST NEWSLETTER**

Nothing to report, newsletter noted

**15. TO NOTE THE NHS CLINICAL COMMISSIONING GROUP NEWSLETTER – noted**

**16. TO RECEIVE COMMUNITY REPORTS**

**Community Centre** – ERYC are to repair the main hall roof during half-term and it is hoped that this will prevent any further leaks.

**Village Hall** – the village hall is to be redecorated.

**Christmas Tree Festival - Dove House Remembrance Tree** – Councillor Mrs Brogden reported that £380 had been forwarded to Dove House from the Christmas Tree Festival raffle and Remembrance Tree donations, together with further donations collected during December at the Petuaria Centre where the tree had been on display.

**17. TO CONSIDER AN OPPORTUNITY TO PARTICIPATE IN A COMMUNITY ARTS FUNDED PROJECT**

It was agreed to complete an expression of interest form for a voluntary organisation called Faceless Arts to assist in their bid for funding from Arts Council England to support a new initiative to develop arts audiences through an outdoor arts project called 'Follow the Diversion'. Faceless Arts are hoping to support 18 communities within the Doncaster, East Riding and North Yorkshire Local Authorities. The communities have been selected as they are within 50 miles of the Junction in Goole where training sessions would be provided for members of the community as part of the project. It was agreed to complete the expression of interest form with the objective of involving the community in a unique and exciting community art experience. Members were very interested in the workshops and the promotion of local Roman history and agreed it would be a fantastic project to be involved in. It would also work towards Hull City of Culture 2017.

**18. TO NOTE DATE OF NEXT FULL COUNCIL MEETING**

Next meeting to take place at 7pm on Tuesday 18 February 2014 at Brough Community Centre

Signed as a True and Accurate Record by the Chairman ..... Date .....