

ELLOUGHTON-CUM-BROUGH TOWN COUNCIL

Minutes of a Town Council Meeting held on Tuesday 21 May 2013 in the Committee Room at Brough Community Centre, Centurion Way, Brough

Public Forum – One member of the public attended the meeting but did not wish to ask any questions or make any comments.

East Riding of Yorkshire Council (ERYC) Councillor Galbraith reported that the large Welton/ North Ferriby planning application had been refused by ERYC because they want the land to be for employment.

Present: Councillors Davis (Chairman), Mrs Galbraith (Vice-Chairman), Busk, Galbraith, Mrs Hudson, Scaife, Mrs Smith

1. TO ACCEPT APOLOGIES

Apologies were received from Councillors: Mrs Brogden, Burgess, Credland, Mrs Duckles and Ms Rowe

2. TO ACCEPT MEMBERS DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS RELATING TO ITEMS ON THE AGENDA

Councillor Scaife declared a non-pecuniary interest in Item 10.3, signed the Declarations of Interest Book and took no part in any discussion or decision.

3. POLICE ISSUES

3.1 To Receive an Update on crime figures – PCSO Nick Overton attended the meeting and gave a report on crime figures for the month.

3.2 To Note the latest Humberside Police Parish/Town News Release - noted

3.3 To Note Issue 9 of the 'Tackling Antisocial Behaviour in our Community' newsletter - noted

4. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 16 APRIL 2013

It was proposed by Councillor Mrs Galbraith, seconded by Councillor Scaife and agreed unanimously that the minutes of the Full Council Meeting held on 16 April 2013 be signed as a true and accurate record of the meeting.

5. TO NOTE COMMITTEE MINUTES / DRAFT COMMITTEE MINUTES

5.1 Arts, Publicity and Fundraising Committee meetings 20 February - noted

5.2 Village Environment Committee meeting 24 April 2013 - noted

5.3 Development, Planning, Highways & Safety Committee meetings 24 April 2013 - noted

6. FINANCE & ADMINISTRATION REPORT

6.1 To note grant thank you letters – received from In-Bloom, Brough Voluntary Action and Wolds & Riverbank Countryside Society (WARCS). An update on the proposed purchase of land to create a meadow had been received from WARCS and had been circulated to Members.

Signed as a True and Accurate Record by the Chairman Date

6.2 **Hull & East Riding Citizens Advice Bureau** – Information had been received from the Bureau which Members found very informative. The Bureau report that they value the support the Town Council has given the service over the years and would welcome the opportunity to come and meet Members to discuss the service in Brough together with their future plans and some of the issues facing residents. It was agreed to invite representatives of the Bureau to the full council meeting to be held on 16 July 2013.

6.3 To Approve the Responsible Financial Officer's Report and Cheques for Signature

Income on 30 April 2013	ERYC first half precept	74800.00	
	ERYC first half grant	3237.44	
May Expenditure			
Elloughton/Brough In Bloom	Grant for Coronation copse	100.00	Open Spaces
Salaries	Office/amenity sweeping	3,269.70	Remuneration/Salaries
Inland Revenue	NIC/PAYE/EMPNIC	1,042.98	Remuneration
ERYC	Pension	1,259.41	Pension
Stafforce	agency workers	1766.54	Agency Workers
		353.32	Vat
Southern Electric	office electric - dd	61.91	Office Accommodation
		3.09	Vat
ERYC	Council Tax - dd	150.00	Office Accommodation
ERNLLCA	membership	1,101.11	Administration
NALC	conference (Clerk)	110.00	Administration
		22.00	vat
CommuniCorp	Clerks & Council's Direct	144.00	Administration
ERYC	supplies	53.79	Office Accommodation
		10.76	vat
ERYC	stencil paint	35.70	Open Spaces
		7.14	vat
Mrs LJ Smith	office cleaning	25.50	Office Accommodation
	travel	15.75	Administration
	supplies	13.33	Administration
	vacuum cleaner	90.00	Administration
	paint/hazard tape	14.68	Open Spaces
	postage	13.20	Administration
Dobsons	Window cleaning	10.00	Office Accommodation
Waller Tree Consulting	Full Parish Tree Survey	600.00	Open Spaces
		120.00	Vat
Zurich Municipal	Insurance	777.94	Administration
Zurich Management Services	Insurance advisory service	95.00	Administration
		19.00	vat

It was proposed by Councillor Mrs Galbraithudson, seconded by Councillor Mrs Hudson and agreed unanimously to approve the Finance Report and pass the cheques for signature.

Resolved: To approve the Finance Report and pass the cheques for signature.

7. TO CONSIDER THE PARISH TREE REPORT RISK ASSESSMENT

The tree survey had been received and circulated to all Members. The Clerk had requested quotes for the required work. It was agreed that all the recommended work should be carried out as soon as possible and the matter was deferred to the Village Environment Committee.

8. TO CONSIDER THE HUMBERSIDE FIRE & RESCUE SERVICE STRATEGIC PLAN 2013/16 CONSULTATION

Following discussion, Members decided that the Chairman would respond to the consultation on behalf of the Council.

Signed as a True and Accurate Record by the Chairman Date

9. TO CONSIDER OFFER OF ACTION FOR MARKET TOWNS TOWN TEAM TOOLKIT

It was agreed that the Chairman would send for the Toolkit and assess whether or not it is relevant to the community of Elloughton-cum-Brough. Deferred to next meeting.

10. TO RECEIVE UPDATES ON REQUESTS MADE TO THE EAST RIDING OF YORKSHIRE COUNCIL REGARDING TRAFFIC MANAGEMENT/PARKING/HIGHWAYS ISSUES IN BROUGH AND ELLOUGHTON

10.1 Review of the one hour no parking restrictions in Station Road and King Edward Terrace - Councillor Galbraith reported that ERYC has allocated funding for a review in the current financial year. The proposal is 3 hours parking with no return within 1 hour. Members felt that the restriction would be a vast improvement. Clerk to write to ERYC in support of the scheme.

10.2 Double yellow lines for Main Street/Church Street and down to the crossroads in Elloughton (requested in July 2012) – nothing further to report.

10.3 Petition presented to ERYC in October 2012 from residents requesting a traffic review and traffic calming on Saltgrounds Road and Skillings Lane – nothing further to report.

10.4 Repairs to the fence between the pavement and (dangerous) deep sided waterway on Welton Low Road – the work had been completed.

11. EAST RIDING OF YORKSHIRE COUNCIL (ERYC) MATTERS

11.1 To Receive a Report from the Haltemprice and Hunsley Community Partnership - Councillor Galbraith gave a report and reminded everyone that the next meeting is to be held on Friday 24 May at Brough Community Centre and he encouraged Town Council Members to attend.

11.2 To Receive a report on adoption of roads by ERYC on new developments - nothing to report. Discussion took place on adoption of roads and open spaces on new developments

11.3 To Note the latest ERYC Parish Newsletter - noted

11.4 To Consider matters relating to the Brough South Development

11.4.1 To Receive a report from Ward Councillors on the s106 agreement - Councillor Galbraith reported that ERYC Education Officers are still in talks with their legal department regarding the proposed 'Free School' primary school which is thought to be the first in the country.

11.4.2 To Receive an Update on the formation of a local 'Brough South' Liaison Group – Councillor Galbraith reported that the Liaison Group will be formed by the developers when the s106 agreement has been finalised. Lengthy discussion followed. The Chairman felt that although everyone had objected to the Brough South development, the Town Council and residents must work with the liaison group in a positive way. He felt that the community is unique in the UK in that we are and designated Urban Development area trapped between the A63 and the river with no other way in or out. Councillor Galbraith reported that he is still pursuing a link road to the Melton business park. It was noted that the Town Council has been asking for this link since the early planning stages of the entire Bovis Development and construction of Moor Road.

11.5 Building of the bridge from Moor Road over the railway line - work is expected to commence in the Autumn of 2013 and take several months to complete

11.6 **To Consider the offer by ERYC of a Cycle Shelter at Brough crossroads** – Members felt that the shelter was unsuitable for the location and requested that the funding be spent on more litter bins for the parish.

12. TO CONSIDER MATTERS FROM EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION (ERNLLCA) AND TO CONSIDER A LETTER FROM THE ERNLLCA EXECUTIVE OFFICER

The letter and newsletter were noted. It was agreed to renew membership of ERNLLCA.

13. TO CONSIDER MATTERS FROM HUMBER AND WOLDS RURAL COMMUNITY COUNCIL AND EAST RIDING VOLUNTARY ACTION SERVICES

Latest news letter was noted and the Chairman gave a report on the excellent work that both organisations carry out.

14. TO NOTE A LETTER FROM A RESIDENT REGARDING THE GRASSED AREA AT ELLOUGHTON CROSSROADS – noted

15. TO CONSIDER A LETTER FROM A LOCAL ARCHITECT OFFERING TO HELP FORMULATE A NEIGHBOURHOOD PLAN – As the Community Led Plan is only just nearing completion Members decide that they are not yet at the stage of formulating a neighbourhood plan but wished to thank the resident very much for his offer of help.

16. TO RECEIVE COMMUNITY REPORTS

Community Led Planning (CLP) – The Chairman reported that although Council has seen version 12a, the CLP group are now up to version 15. The launch event is scheduled for 22 June 2013 at the Community Centre and all Members are encouraged to attend. Discussion followed. The Chairman felt the plan is clearly a report of what residents concerns are, not a plan for the future, it does not recognise the work the Town Council already carries out or the information provided on the website.

17. TO NOTE CHAIRMAN'S INVITATIONS TO REPRESENT THE TOWN COUNCIL AT EVENTS/CIVIC RECEPTIONS

- Two Ridings Community Foundation evening reception and presentation at Burton Agnes Hall on 23 May 2013
- Carers Advisory Group Thanksgiving Service at Beverley Minster 12 June 2013.

18. TO NOTE DATE OF NEXT FULL COUNCIL MEETING

The next full council meeting will be held at 7.00pm on Tuesday 18 June 2013 at Brough Community Centre