

Elloughton-cum-Brough Town Council

MINUTES OF A TOWN COUNCIL MEETING HELD ON TUESDAY 19 MARCH 2013 AT BROUGH COMMUNITY CENTRE, CENTURION WAY, BROUGH

Public Forum: Two members of the public attended the meeting. They asked how the Community Led Plan (CLP) is being fed into the proposed s106 agreement for the Brough South development and expressed concern for the expected number of lorry movement on Skillings Lane. They also expressed an interest in the forthcoming Redrow Exhibition for phase 1 of the Brough South development. The Chairman gave a response. It was noted that the CLP is too late to influence the s106 agreement. The Town Council had given input to both the s106 agreement and the CLP and Town/Ward Councillor Galbraith had been heavily involved in the s106 agreement. Councillor Galbraith reported that ERYC will shortly give the final draft s106 agreement to Ward Councillors. Everything that he has pressed for has been included apart from a road link to the Melton Industrial development and he will fight for that in the detail planning. The next stage will be the setting up of the Brough South Liaison Group.

Present: Councillors Davis (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Burgess, Busk, Mrs Duckles, Galbraith, Mrs Hudson, Ms Rowe, Scaife, Mrs Smith

1. TO ACCEPT APOLOGIES

Apologies were accepted from Councillor Credland

2. TO ACCEPT MEMBERS DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS RELATING TO ITEMS ON THE AGENDA

Councillor Mrs Duckles declared a non-pecuniary interest in Items 10.2 and 11.4. Councillor Scaife declared a non-pecuniary interest in Item 10.2. Councillor Burgess declared a non-pecuniary interest in Item 10.2. They all signed the Declarations of Interest Book and took no part in any discussion or decision.

3. POLICE ISSUES

PC Richard Eglen attended the meeting and gave a report on the crime figures for the previous month. There had been only 10 crimes and no calls for service for antisocial behaviour.

4. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 19 FEBRUARY 2013

It was proposed by Councillor Mrs Galbraith, seconded by Councillor Ms Rowe and agreed unanimously that the minutes of the Full Council Meeting held on 19 February 2013 be signed as a true and accurate record of the meeting.

5. TO NOTE COMMITTEE MINUTES

5.1 Arts, Publicity and Fundraising Committee meeting 20 February 2013 – noted

5.2 Development, Planning, Highways & Safety Committee meeting 20 February 2013 - noted

6. FINANCE & ADMINISTRATION REPORT

6.1 To Approve an updated Pension Policy – Following guidelines from the ERYC Pension Fund, the Pension Policy had been updated. It was proposed by Councillor Mrs Galbraith, seconded by Councillor Mrs Hudson and agreed unanimously to approve the updated Pension Policy.

Resolved: To approve the updated Pension Policy.

Signed as a True and Accurate Record by the Chairman Date

6.1 To Approve the Responsible Financial Officer's Report and Cheques for Signature

Income in February	HMRC vat refund	3983.77	
March Expenditure			
Salaries	Office/amenity sweeping	3,171.87	Remuneration/Salaries
Inland Revenue	NIC/PAYE/EMPNIC	1,144.87	Remuneration
ERYC	Pension	1,218.14	Pension
Stafforce	agency workers	1193.29	Agency Workers
		238.66	vat
Southern Electric	office electric - dd	61.91	Office Accommodation
		3.09	vat
Public Works Loan Board	community centre loan - dd	4,395.42	PWLB
altodigital	copier charges - dd	7.25	Administration
		1.45	vat
PPH	office rent - dd	1,950.00	Office Accommodation
PPH	service charge	126.61	Office Accommodation
ERYC	Salt bin refills	403.00	Salt Bin refills
		80.60	vat
Park Lane Services	repairs to play area	392.00	Open Spaces
		78.40	vat
SMP (Playgrounds) Ltd	inspection	65.00	Open Spaces
		13.00	vat
HWRCC	membership	25.00	Administration
Mr GA Coultish	maintenance	1,650.00	Open Spaces
Duncan McMillan	press expenses (x 2)	600.00	Arts & Pubs
ER&NLSLCC	clerk training	15.00	Administration
Pear Technology - technical support/software updates		200.00	Administration
		20.00	vat
ERYC	supplies	112.75	Administration
		22.56	vat
ERYC	supplies	115.40	Office Accommodation
		23.08	vat
Celect Electrical Ltd	PAT testing	80.00	Office Accommodation
		16.00	vat
Involve Yorkshire/Humber	- Who's Who seminar	62.00	Administration
Nu-Lawn Landscapes	refurbish Half Moon site/ tree pruning at play area	3,368.00	contingencies
		673.60	vat
Mr P Scaife	travel (seminar)	14.40	Administration
Mrs S Duckles	travel (seminar)	14.40	Administration
Mrs LJ Smith	travel	27.45	Administration
	office cleaning (2 weeks)	17.00	Office Accommodation
	postage	37.20	Administration

It was proposed by Councillor Mrs Smith, seconded by Councillor Mrs Duckles and agreed unanimously to approve the Finance Report and pass the cheques for signature.

Resolved: To approve the Finance Report and pass the cheques for signature.

7. TO CONSIDER A REQUEST FROM THE COMMUNITY LED PLANNING (CLP) GROUP TO ADOPT THEIR COMMUNITY LED PLAN

The CLP report had not been finalised in time for the meeting. The Chairman and Councillor Mrs Galbraith welcomed the efforts of the CLP group and gave a report. The Chairman noted that the vast majority of the report refers to items that the Town Council has been asking for, for many years. It was agreed to defer the request to the next meeting when hopefully the report

Signed as a True and Accurate Record by the Chairman Date

would be available. It was proposed by Councillor Galbraith that a CLP working group be set up to evaluate each of the CLP report's recommendations and report to the next meeting, seconded by Councillor Mrs Smith and agreed unanimously.

Resolved: A CLP working group is to be set up to evaluate the CLP report recommendations. Members of the working group to be the Chairman, Councillors: Burgess, Mrs Duckles, Galbraith, Mrs Galbraith and Scaife.

8. TO NOTE A LETTER FROM DACRE COMMERCIAL GIVING NOTICE OF A PUBLIC INFORMATION EXHIBITION ON BROUGH SOUTH – PHASE 1 RESIDENTIAL DEVELOPMENT BY REDROW HOMES AT BROUGH COMMUNITY CENTRE FROM 3.30PM TO 7.30PM ON 21 MARCH 2013 - noted

9. TO RECEIVE A REPORT ON THE CONSULTATION MEETING HELD AT BEVERLEY BY MATTHEW GROVE, POLICE AND CRIME COMMISSIONER ON 7 MARCH 2013 TO HEAR THE PUBLIC'S VIEW ON HIS DRAFT POLICE AND CRIME PLAN – no Members had attended.

10. TRAFFIC MANAGEMENT/PARKING ISSUES (ERYC Ward Councillor Galbraith)

10.1 To Receive a Report from ERYC Ward Councillor Galbraith on Traffic Management/Parking Issues in Brough - Nothing further to report. The Chairman still hoped that this issue will be looked at in the Brough South s106 agreement.

10.2 To Receive a Report on a response from ERYC to the Petition from residents requesting a traffic review and traffic calming on Saltgrounds Road and Skillings Lane – nothing to report.

10.3 To Receive a report from ERYC on the Town Council's request for double yellow lines on one side of Elloughton Road/Main Street – nothing to report.

10.4 To Receive a Report on the ERYC review of one hour no parking restrictions in Station Road and King Edward Terrace – Councillor Galbraith reported that ERYC Traffic Engineers are considering the request.

10.5 To Receive a Report from Ward Members on when the double yellow lines will be placed on Main Street/Church Street and down to the crossroads in Elloughton - Councillor Galbraith reported that ERYC Traffic Engineers are considering the request.

10.6 To Note the ERYC/Police Speed Management Strategy set up for Welton Road - noted

11. MATTERS RELATING TO THE EAST RIDING OF YORKSHIRE COUNCIL (ERYC)

11.1 To Receive a Report from the Haltemprice and Hunsley Community Partnership – Councillor Galbraith gave a report. Consideration is being given to youths at risk of 'neat' and to setting up youth forums. ERYC are now coordinating neighbourhood watch schemes. The next meeting is to be held on 12 April 2013 at Wolfreton Upper School.

11.2 To Receive a report on adoption of the New Estate Roads by ERYC - Councillor Galbraith reported that adoption on Myrtle Way was imminent.

11.3 To Note the latest ERYC Parish Newsletter - noted

11.4 To Consider matters relating to the Brough South Development

11.4.1 To Receive a report on the status of the Brough South planning application – Councillor Galbraith reported that agreement is almost finalised.

- 11.4.2 **To Receive a report from Ward Councillors on the s106 consultation** – Councillor Galbraith reported that ERYC will shortly give the final draft s106 agreement to Ward Councillors. Everything that he has pressed for has been included apart from a road link to the Melton Industrial development and he will fight for that in the detail planning. The next stage will be the setting up of the Brough South Liaison Group.
- 11.5 **To Note the ERYC/Hull CC Joint Local Access Forum meeting on 13 March 2013** - noted
- 11.6 **To Consider the ERYC YORSwitch Energy Switch Over Scheme** - noted
- 12. TO CONSIDER MATTERS RELATING TO EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION (ERNLLCA)**
- 12.1 **To Receive a report on the Neighbourhood Planning Seminar held on 8 March 2013** – Councillor Scaife gave a report and discussion followed.
- 12.2 **To Note the latest newsletter** - noted
- 13. TO CONSIDER MATTERS RELATING TO HUMBER AND WOLDS RURAL COMMUNITY COUNCIL (HWRCC) AND EAST RIDING VOLUNTARY ACTION SERVICES (ERVAS)**
- 14. TO CONSIDER A LETTER AND ENCLOSURES FROM THE ‘SAVE OUR FERRIBY’ ACTION GROUP**

Following lengthy consideration Members agreed to write the ‘Save Our Ferriby’ action group. Members cannot believe that the developer would want to build on contaminated land and Council note that the land is not allocated by ERYC for housing nor is it included as housing in the current consultation for future land allocations.

15. TO RECEIVE A REPORT FROM THE INVOLVE YORKSHIRE & HUMBER WHO’S WHO CONFERENCE

Councillor Busk gave a report. Discussion followed on the possible future development of a neighbourhood plan. It was felt that the Community Led Plan should be finalised before any other plan is considered.

16. TO NOTE CHAIRMAN’S / COUNCILLORS INVITATIONS TO REPRESENT THE TOWN COUNCIL AT EVENTS/CIVIC RECEPTIONS - noted

17. TO NOTE THE ATTENDANCE BY COUNCILLOR GALBRAITH AND COUNCILLOR MRS SMITH AT THE ATC AWARDS EVENING ON 13 MARCH 2013

Councillor Galbraith gave a report on a very impressive evening of awards, 34 Air Cadets attended the event.

18. TO RECEIVE COMMUNITY REPORTS

Councillor Mrs Brogden gave a report on the Village Hall and drew Members attention to the ERYC composting project. She also presented the Village Hall accounts and reminded everyone about the craft fair to be held on Easter Saturday, 30 March 2013.

19. TO NOTE THE DATE OF THE NEXT FULL COUNCIL MEETING

The next meeting will be held at 7pm on Tuesday 16 April 2013 at Brough Community Centre and will follow the Annual Parish Meeting to be held at 6pm.