

**ELLOUGHTON-CUM-BROUGH TOWN COUNCIL
MINUTES OF A TOWN COUNCIL MEETING HELD ON TUESDAY 18 JUNE 2013
AT BROUGH COMMUNITY CENTRE, CENTURION WAY, BROUGH**

Public Forum – Brian Parker, of the Community Led Planning (CLP) Group, presented each Member and the Clerk with a copy of the Community Led Plan. Printed invitations to attend the official launch on 22 June 2013 had already been received. Mr Parker wished to thank East Riding of Yorkshire Council officers and Peter Hirschfeld of Humber and Wolds Rural Community Council for their help. He also thanked the Town Council Chairman and Vice-Chairman for attending meetings to observe. The CLP Group will give a presentation of progress to the public at the next annual parish meeting scheduled for 15 April 2014. Councillor Galbraith commended Mr Parker and the CLP Group for producing the plan.

Present: Councillors: Davis (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Busk, Credland, Mrs Duckles, Galbraith, Mrs Hudson, Ms Rowe, Scaife, Mrs Smith

1. TO ACCEPT APOLOGIES

Apologies were received from Councillor Burgess.

2. TO ACCEPT MEMBERS DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS RELATING TO ITEMS ON THE AGENDA

Councillor Scaife declared a non-pecuniary interest in Item 10.4. Councillor Mrs Duckles declared a non-pecuniary interest in Items 10.4 and 11.3. Both signed the Declarations of Interest Book and took no part in any discussion or decision.

3. POLICE ISSUES

3.1 To receive an Update on crime figures – PC Katie Hewitt and PCSO Steve Lynch attended the meeting and gave a crime report.

3.2 To note the latest Humberside Police Parish/Town Newsletter – noted

4. TO APPROVE THE MINUTES OF THE ANNUAL TOWN COUNCIL MEETING AND THE FULL COUNCIL MEETING, BOTH HELD ON 21 MAY 2013

It was proposed by Councillor Mrs Galbraith, seconded by Councillor Mrs Smith and agreed unanimously that the minutes of both the Annual Meeting of the Council and the Full Council Meeting held on 16 October 2012 be signed as a true and accurate records of the meetings.

5. TO NOTE COMMITTEE MINUTES & DRAFT COMMITTEE MINUTES

5.1 Arts, Publicity and Fundraising Committee 15 May 2013 - noted

5.2 Village Environment Committee 5 June 2013 - noted

5.3 Development, Planning, Highways & Safety meetings held on 15 May and 5 June 2013 - noted

6. FINANCE & ADMINISTRATION REPORT

6.1 To note a thank you letter from Brough Voluntary Action for their grant – The letter included an update on Brough Voluntary Action and had been circulated to all members.

6.2 To note a thank you letter from Hull & East Riding Citizens Advice Bureau (CAB) for their grant - noted. Following a request from the CAB to come and meet Members to discuss the service in Brough together with their future plans and some of the issues facing residents, the Clerk confirmed they would attend the next meeting to be held on 16 July 2013.

Signed as a True and Accurate Record by the Chairman Date

6.3 To approve the Responsible Financial Officer's Report and Cheques for Signature

Income	Awards for All grant	8,700.00	
	Allotments rent	540.00	
June Expenditure			
Salaries	Office/amenity sweeping	3,103.90	Remuneration/Salaries
Inland Revenue	NIC/PAYE/EMPNIC	1,208.78	Remuneration
ERYC	Pension	1,259.41	Pension
Stafforce	agency workers	1286.41	Agency Workers
		257.29	vat
Southern Electric	office electric - dd	61.91	Office Accommodation
		3.09	vat
ERYC	Council Tax - dd	150.00	Office Accommodation
Altodigital	copier charges	7.23	Administration
		1.45	vat
PPH	rent - sto	1,950.00	Office Accommodation
PPH	Service Charge	126.61	Office Accommodation
Mr GA Coultish	maintenance	825.00	Administration
Park Lane Services (Knaresborough) ltd	repairs (from quarterly insp.)	400.00	Open Spaces
		80.00	vat
Park Lane Services (Knaresborough) ltd	repairs to safety surface	750.00	Open Spaces
		150.00	vat
Park Lane Services (Knaresborough) ltd	quarterly inspection	25.00	Open Spaces
		5.00	vat
Scientific Roads Ltd	Village Hall tarmac	8,729.10	Awards for All grant
		1,745.82	vat
Mr D McMillan	press x 2/leaflet expenses	675.00	Arts & Pubs
Mrs LJ Smith	postage	18.60	Administration
	supplies	9.60	Administration
		1.92	vat
	travel	30.60	Administration
	office wall baskets	36.29	Office Accommodation
		3.66	vat
	office cleaning	25.50	Office Accommodation
Petersons (GB) Ltd	ink cartridges	276.00	Administration
		55.20	vat
GA Coultish	repairs to hand rail	75.00	Office Accommodation

It was proposed by Councillor Mrs Smith, seconded by Councillor Mrs Brogden and agreed unanimously to approve the Finance Report and pass the cheques for signature.

Resolved: To approve the Finance Report and pass the cheques for signature.

7. TO CONSIDER REPLACING THE CHRISTMAS LIGHTS FOR THE TREE BEHIND THE WAR MEMORIAL AT BROUGH CORNER WITH LED LIGHTS

It was noted that BAE Systems are no longer able to put the Christmas lights up and down each year. Following lengthy discussion it was proposed by the Chairman, seconded by Councillor Busk and agreed by the majority to purchase new socket and cable garland with LED bulbs to give a very similar display to the old lights and that can be left in the tree all year round. Clerk to negotiate best price and to spend no more than £2,000 including installation. Funding to be from the Contingencies/Projects budget.

Resolved: To purchase new socket and cable garland with LED bulbs to give a very similar display to the old lights and that can be left in the tree all year round. Maximum spend £2,000, funding from Contingencies/Projects budget.

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8. TO CONSIDER A ROTA OF MEMBERS TO REPRESENT THE TOWN COUNCIL AT THE PETUARIA CENTRE OPEN DAY TO BE HELD ON FRIDAY 9 AUGUST 2013

The Chairman reported that he would attend for the duration of the event, 10am to 2pm. It was agreed that other members would attend as and when they could.

9. TO REPORT ON THE COMPLETION OF THE VILLAGE HALL CAR PARK RESURFACING

Councillor Mrs Brogden reported that the Big Lottery Awards for All funding had been received and the work completed. She wished to thank the contractors for a difficult job which had taken longer than expected as the last load of tarmac had been several hours late in arriving. The Clerk had written to thank the contractors.

10. TO RECEIVE UPDATES ON REQUESTS MADE TO THE EAST RIDING OF YORKSHIRE COUNCIL RE PARKING AND CONGESTION ISSUES IN BROUGH AND ELLOUGHTON

10.1 Chairman to report on a meeting with ERYC officers – The Chairman reported ERYC are to carry out a full traffic management review of Brough and Elloughton in the next financial year (2014/15).

10.2 Request for a review of the one hour no parking restrictions in Station Road and King Edward Terrace (ongoing request) – Following support by the Town Council for ERYC's proposal to change the parking restrictions to 3 hours parking no return within 1 hour a response had been received from ERYC. The proposal has been added to the programme for the current year. ERYC will undertake a full consultation with residents and businesses directly affected, to confirm the majority are in favour of the proposed changes. If this is the case, they will start a Traffic Regulation Process (TRO) on the scheme which can take between 3 to 6 months. If any objections are overruled the works will be ordered and should be complete within this financial year. However, if implementation goes over the year end the funding will be carried over.

10.3 Request for double yellow lines for Main Street/Church Street and down to the crossroads in Elloughton (requested in July 2012) – Helen Firth, ERYC had reported that John Hannah is carrying out a consultation in the area.

10.4 Petition presented to ERYC in October 2012 from residents requesting a traffic review and traffic calming on Saltgrounds Road and Skillings Lane – Helen Firth, ERYC had reported that the speed surveys had failed and needed to be repeated.

10.5 Results of the ERYC speed survey carried out on Welton Road – A 7 day speed survey had been carried out on Welton Road. A copy of the assessment, survey and explanatory note had been circulated to Members. Over the 7 day period 71887 vehicles were recorded which equates to 10270 per day. The average speed was 28mph and the 85%tile (the speed at which and below 85% of drivers travel) was 32.2mph. The number of drivers classified by the Police as offending was 528 per day which represents 5.1% of the total daily traffic flow. The Police consider enforcement when the speed limit is exceeded by 10% + 2mph, i.e. 35mph +. The assessment awarded Welton Road 2 points, which unfortunately is short of the 16 required for the police to enforce the speed limit.

10.6 Petition presented to ERYC via Ward Councillor Galbraith from residents on Stockbridge Road - Following the presentation of a petition by Ward Councillor Galbraith to the ERYC Environment & Regeneration Overview & Scrutiny Committee regarding the speed of traffic on Stockbridge Road, ERYC are to carry out 2 x 7 day speed surveys on Stockbridge Road at locations agreed with residents. The Town Council welcomed the survey.

11. EAST RIDING OF YORKSHIRE COUNCIL (ERYC) MATTERS

11.1 To receive a report from the Haltemprice and Hunsley Community Partnership – Councillor Galbraith gave a report including a report on the future of the fire service in Brough

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and the surrounding area. It was noted that there are 46% less fires now than there were 7 years ago.

An anti-social behaviour liaison meeting had been arranged by the Police to resolve issues in Oak Avenue.

11.2 To receive a report on adoption of new estate roads and open spaces by ERYC – Councillor Galbraith reported that ERYC are working on adopting Loxley Way.

11.3 To consider matters relating to the Brough South Development including the status of the application, s106 agreement and formation of the Brough South Liaison Group – nothing to report.

11.4 To Receive a report on the ERYC Town & Parish Council Liaison meeting held on 3 June 2013 – Councillor Mrs Duckles gave a report on new permitted development rights. ERYC had requested questions prior to the meeting and questions submitted by the Town Council questions were:

a) How does ERYC propose to deal with the lack of capacity, at the already extremely congested A63 junction at Elloughton/Welton and also Moor Road (Brough Relief Road), for the volume of traffic from the very large new development proposed for Brough?

b) In the Brough South development s106 agreement, could ERYC explain what the Residential/Commercial Travel Plans are and when the traffic monitoring survey results are to be available?

The questions had not been formally answered but Peter Ashcroft, ERYC had stated to Councillor Mrs Duckles that the proposed roundabout will alleviate all problems regarding access and egress for both Brough and Elloughton. Councillor Mrs Duckles had requested a written response to both questions.

11.5 Clerk to report on a meeting with an ERYC officer regarding highway grass cutting – following the appalling last cut of the grass the Clerk had met with the ERYC grass cutting supervisor and toured the villages. The officer had agreed that the grass cutting was not good and promised the next cut would be much better.

11.6 To Receive a report from Councillor Galbraith on the ERYC Flood Liaison Group meeting held on 31 May 2013 – Councillor Galbraith gave a report including reference to the purchase of rain gauges reported in the following item.

11.7 To Consider a request for suggestions of locations to place a rain gauge in Elloughton or Brough - Members generally agreed that probably the best location would be in the Adult Services garden at the Petuaria Centre.

12. TO RECEIVE A REPORT ON THE ACTION FOR MARKET TOWN TEAM TOOLKIT

The Chairman felt that the toolkit was aimed at failing market towns and not relevant to Elloughton and Brough. However, he suggested members look at the toolkit which is available online.

13. TO CONSIDER MATTERS FROM EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION AND TO NOTE THEIR LATEST NEWSLETTER

The latest newsletter was noted. Members did not wish to submit any resolutions for consideration by the AGM in September.

14. TO CONSIDER MATTERS FROM HUMBER AND WOLDS RURAL COMMUNITY COUNCIL AND EAST RIDING VOLUNTARY ACTION SERVICES AND TO NOTE THEIR LATEST NEWSLETTERS

The latest newsletter was noted. Nothing further had been reported.

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15. TO RECEIVE COMMUNITY REPORTS

Brough Community Centre – Councillor Mrs Brogden gave a report on the Community Centre AGM. It was noted that bookings had increased. Funding had been set aside by ERYC to investigate the leaking roof in the main hall. Problems with plumbing were ongoing.

Elloughton-cum-Brough Playing Field Association – Councillor Mrs Smith gave a report. The AGM is to be held on 29 July 2013. There is a possibility that prisoners from HMP Everthorpe may help with gardening at The Burrs playing field.

16. TO NOTE CHAIRMAN’S INVITATIONS TO REPRESENT THE TOWN COUNCIL AT EVENTS/CIVIC RECEPTIONS - noted

17. TO NOTE DATE OF NEXT FULL COUNCIL MEETING

The next full meeting of the Council is to be held at 7pm on Tuesday 16 July 2013 at Brough Community Centre