

Elloughton-cum-Brough Town Council
Minutes of a Town Council Meeting held on Tuesday 11 December 2012
in the Committee Room at Brough Community Centre, Centurion Way, Brough

Public Forum – A member of the public asked East Riding of Yorkshire Council (ERYC) Ward Councillor Galbraith for an update on the Brough South Liaison Group.

Ward Councillor Galbraith gave a report. ERYC have received information regarding highways from the Highways Agency and ecology from Natural England and officers are in the process of analysing information received. It was noted that the application has not yet been signed off by the Secretary of State but following approval the applicants will call and Chair a Liaison Committee. Ward Councillor Galbraith is to meet with the developers to discuss the forming of a Liaison Committee. ERYC will prepare a draft s106 agreement and Ward Members will be consulted. Ward Councillor Galbraith confirmed that when he receives the draft he will call a meeting with interested parties before he comments on it. Lengthy discussion followed. See also Item 11.2 below.

Present: Councillors Davis (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Burgess, Busk, Credland, Mrs Duckles, Galbraith, Mrs Hudson, Ms Rowe, Mrs Smith

1. **TO ACCEPT APOLOGIES** - none
2. **TO ACCEPT MEMBERS DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS**

Councillor Mrs Duckles declared a non-pecuniary interest in Item 11.2 To Receive an update on the proposed Brough South development including Ward Members consultation on the S106 agreement with interested parties. Councillor Mrs Duckles also declared a non-pecuniary interest in the Brough South discussions held in the Public Forum and signed the Declarations of Interest Book.

3. **POLICE ISSUES**

3.1 **To Receive an Update on crime figures** – the police were not available to attend the meeting, no crime figures had been received.

3.2 **To Note the latest Humberside Police Parish/Town News Release** - noted

3.3 **To Note the Anti social Behaviour Six Month Statistics for Brough and Elloughton** - noted

4. **TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 20 NOVEMBER 2012 AND TO APPROVE THE MINUTES OF THE ADMINISTRATION & FINANCE COMMITTEE HELD ON 26 NOVEMBER 2012**

It was proposed by Councillor Davis seconded by Councillor Mrs Brogden and agreed unanimously that the minutes of the Full Council Meeting held on 20 November 2012 and the minutes of the Administration & Finance Committee held on 26 November 2012 be signed as true and accurate records of the meetings.

5. **TO NOTE COMMITTEE MINUTES**

5.1 **Arts, Publicity and Fundraising Committee 21 November 2012** - noted

5.2 **Development, Planning, Highways & Safety Committee 21 November 2012** - noted

Signed as a True and Accurate Record by the Chairman Date

6. FINANCE & ADMINISTRATION REPORT

- 6.1 **To Receive a report on funds raised at the Humberside Police Band Concert held on 1 December 2012 and to decide on a donation to the band and to decide on the future of the Christmas Band Concert** – Councillor Mrs Brogden reported that the Village Hall committee did not require any payment for the hire of the hall. It was proposed by Councillor Mrs Brogden, seconded by Councillor Mrs Smith and agreed unanimously that all funds raised from the concert be given to the Police Band for their charities.

Resolved: All funds raised from the concert, £248 to be given to Humberside Police Band for their charities.

Income	amount	totals
Ticket Sales	290.00	
Raffle	92.00	
adjustment	0.27	
vat claimable	13.07	395.34
Expenditure		
Raffle prizes	60.00	
Expenses	87.77	
Police Band	248.00	395.77
		-0.43

It was proposed by Councillor Davis, seconded by Councillor Mrs Brogden and agreed unanimously to hold an afternoon concert on the first Saturday of December 2013.

Resolved: The 2013 concert will be held in the afternoon of the first Saturday in December 2013, format to be decided.

- 6.2 **To Decide on Recommendations from the Administration & Finance Committee for the Precept Request for 2013/14** – Consideration was given to the Precept proposal recommended by the Administration & Finance Committee. The Clerk reported that on 27 November 2012 the Government announced plans which change ERYC's tax base estimates for town/parish councils. As a result ERYC agreed on 11 December 2012 that the tax base for Elloughton/Brough for 2013/14 be reduced from the proposed 3829.02 to 3641.26. The reduction is mainly due to the replacement of council tax benefit with a new council tax support scheme from 1 April 2013. Council tax support will now be recognised as a discount on council tax bills which has the effect of reducing the tax base.

The Government's previous proposal was that town/parish councils would be unaffected by this change. Now, even if the precept remains the same as this year, individual household Precept tax would increase but if the Precept is set so that the individual household Precept tax remains the same, the overall Precept amount will be less. ERYC will receive funding from the Government to pass down to town/parish councils which will partially off-set the impact of these changes and an announcement of the amount of funding is expected from the Government in mid-December. ERYC will then decide how this funding will be allocated. Unfortunately, there is also the potential for further changes to be announced in the local government finance settlement in mid-December. ERYC have extended the deadline for Precept requests until January when the financial implications should be clearer.

It was proposed by Councillor Mrs Smith, seconded by Councillor Ms Rowe and agreed unanimously to recommend the recommendations made by the Administration & Finance Committee to request a Precept of 151,800 for the year 2013/14, decision to be made at the January meeting following the announcement of ERYC's planned allocation of the funding.

Budgets to be as follows.

Footway Lighting Maintenance	1,530.00
Amenity Sweeping - Equipment	300.00
Amenity Sweeping - Salaries	2,180.00
Remuneration	66,140.00
Agency Workers - Sweeping/deliveries	16,944.00
Administration	8,200.00
Parish Office Accommodation	11,600.00
Village Environment	14,000.00
Arts & Pubs - press/guide/leaflet/map	4,000.00
Grants Playing Field Association s137	500.00
Village Hall s145	1,500.00
Cemetery s214(a)	2,000.00
Citizens' Advice Bureau s137	3,000.00
Ell/Brough in Bloom s137	1,000.00
Brough Voluntary Action s137	700.00
PWLB Community Centre loan	8,791.00
Salt Bin Refills	3,415.00
Contingencies / Projects	3,000.00
Elloughton Road Play Area / Reserves	3,000.00
	151,800.00

6.2 To Approve the Responsible Financial Officer's Report and Cheques for Signature

Income in November

Art Exhibition sponsors/sales	555.95
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Paid between meetings

Swanland Nurseries	Xmas tree	43.33	Village Environment
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December Expenditure

Salaries	Office/amenity sweeping	3,192.47	Remuneration/Salaries
Inland Revenue	NIC/PAYE/EMPNIC	1,124.27	Remuneration
ERYC	Pension	1,218.14	Pension
Stafforce	agency workers	988.48	Agency Workers
		197.70	vat
ERYC (Apr to Jan)	council tax - dd	146.00	Office Accommodation
Southern Electric	office electric - dd	52.38	Office Accommodation
		2.62	vat
Delagelanden	copier lease	86.00	Administration
		17.20	vat
GA Coultish	maintenance	3175.00	Village Environment
SLCC	membership	227.00	Administration
ERYC	supplies	1.78	Administration
		0.36	vat
Mrs V Herring	travel	11.70	Administration
Mrs LJ Smith	travel	12.15	Administration
	postage	26.40	Administration
	supplies	27.03	Administration
		2.11	vat

It was proposed by Councillor Mrs Galbraithudson, seconded by Councillor Mrs Smith and agreed unanimously to approve the Finance Report and pass the cheques for signature.

Resolved: To approve the Finance Report and pass the cheques for signature.

7. TO RECEIVE AN UPDATE ON THE PROBLEMS OF TRAFFIC BACKING UP ON THE A63 WHEN TURNING OFF TO BROUGH FROM THE HULL DIRECTION

ERYC had adjusted the traffic lights to the A63 and Members agreed to monitor traffic flow on Welton Road and Welton Low Road.

8. TO DECIDE ON MATTERS RELATING TO EAST RIDING/NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION AND TO NOTE THE LATEST NEWSLETTER - noted

9. TO DECIDE ON MATTERS RELATING TO HUMBER AND WOLDS RURAL COMMUNITY COUNCIL/ERVAS

Councillor Mrs Brogden gave a report on the ERVAS AGM. ERVAS had been very helpful with grant applications for the Village Hall roof.

10. TRAFFIC MANAGEMENT/PARKING ISSUES

10.1 To Receive a Report from ERYC Ward Councillor Galbraith on Traffic Management/ Parking Issues in Brough – Councillor Galbraith reported that ERYC will definitely not carry out a traffic management review in Brough and Elloughton. He is now advising residents who have approached him to make a petition to ERYC.

10.2 To Receive a Report on the Response from ERYC to the Petition from Residents requesting a traffic review and traffic calming on Saltgrounds Road and Skillings Lane – nothing to report, Councillor Galbraith to chase and raise again through the ERYC's Haltemprice and Hunsley Community Partnership (HHCP).

10.3 To Receive a report from ERYC on the Council's request for double yellow lines on one side of Elloughton Road/Main Street - nothing to report, Councillor Galbraith to chase and raise through the HHCP.

10.4 To Receive a Report on the ERYC review of the one hour no parking restrictions in Station Road and King Edward Terrace – nothing to report, Councillor Galbraith to chase and raise through the HHCP.

10.5 To Receive a Report from Ward Members on when the double yellow lines will be placed on Main Street/Church Street and near to the crossroads in Elloughton - nothing to report, Councillor Galbraith to chase and raise through the HHCP.

11. EAST RIDING OF YORKSHIRE COUNCIL MATTERS

11.1 To Receive a Report from the Haltemprice and Hunsley Community Partnership (HHCP) – Councillor Galbraith gave a report

- **Fire Cover** – there is still concern for the future of the fire station at BAE Systems, an update is expected in January 2013.
- **Neighbourhood Watch** – none listed in Elloughton or Brough but the police would like to encourage Watches to be set up
- **Youth Service** – a special meeting had been held to discuss a recent review of positive activities for young people. The Youth Service is to be reorganised and will concentrate on vulnerable and difficult to engage with youths.

11.2 To Receive an update on the proposed Brough South development including Ward Members consultation on the S106 agreement with interested parties – Ward Councillor Galbraith reported that the developers are to lead the Liaison Committee. The Chairman expressed the hope that the three Ward Members are still challenging ERYC to allow the Town Council to be involved in the s106 agreement negotiations. Discussion followed. (See also Public Forum above)

11.3 To Receive A Report on Adoption of the New Estate Roads by ERYC – Ward Councillor Galbraith reported that a meeting is scheduled for January 2013 between ERYC officers and the developers.

11.4 To Note the latest ERYC Parish Newsletters - noted

12. TO NOTE CHAIRMAN'S INVITATIONS TO REPRESENT THE TOWN COUNCIL AT EVENTS/CIVIC RECEPTIONS – nothing to report

13. TO RECEIVE COMMUNITY REPORTS

13.1 To Receive a Report on the Village Hall Roof project – Councillor Mrs Brogden reported that the Village Hall roof is finished. The Chairman thanked Councillor Mrs Brogden and the Village Hall committee for all their hard work in fundraising for the new roof. The next projects are to be improvements to the disabled ramps and a separate hot water supply to the toilets.

14. To Note The Date Of The Next Full Council Meeting – 7pm on Tuesday 15 January 2013 at Brough Community Centre.