

Elloughton-cum-Brough Town Council
Minutes of a Town Council Meeting held on Tuesday 16 July 2013
at Brough Community Centre, Centurion Way, Brough

Hull & East Riding Citizens Advice Bureau – Two representatives of the Bureau give an update on the weekly outreach service in Brough, the impact of welfare reform changes, the benefit cap and the universal credit to be introduced in October 2013. In the East Riding the Bureau has offices in Bridlington and Goole plus nine outreach locations. Over the last year debt and employment issue consultations had been higher for the Brough outreach, compared to the average for the East Riding. It was noted that Hull is not included in the East Riding

Public Forum – A member of the public attended the meeting and reported that the boundary wall at the car park of the shopping area on Skillings Lane had been partly demolished. They also had concerns about the amount of litter at the site. Councillor Mrs Duckles reported that two large refuse sacks of litter had been collected by the Amenity Sweeper earlier in the day.

Present: Councillors Davis (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Burgess, Busk, Credland, Mrs Duckles, Galbraith, Mrs Hudson, Ms Rowe, Scaife, Mrs Smith

1. TO ACCEPT APOLOGIES

Apologies were accepted from Councillor Mrs Smith.

2. TO ACCEPT MEMBERS DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS RELATING TO ITEMS ON THE AGENDA

Councillor Mrs Duckles and Councillor Scaife declared a non-pecuniary interest in Item 10.1, Results of 7 day traffic surveys on held on Saltgrounds Road and Skillings Lane as a result of the petition presented to ERYC in October 2012 from local residents. Both signed the Declarations of Interest Book.

3. POLICE ISSUES

3.1 To receive an Update on crime figures – PCSO Jessica Watts attended the meeting and gave a report on the monthly crime figures. Following the repeated removal of bolts from the train in the play area Councillor Mrs Brogden suggested the use of smart water on the bolts. Disturbances had been reported around the village hall which had disrupted dance classes and police are investigating. Councillor Mrs Brogden asked to use the outside tap at the police station to water the new tree, PCSO Watts offered to organise a watering rota.

3.2 To note the latest Humberside Police Parish/Town Newsletter - noted

4. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 18 JUNE 2013

It was proposed by Councillor Mrs Galbraith, seconded by Councillor Mrs Brogden and agreed unanimously that the minutes be signed as a true and accurate record of the meeting.

5. TO NOTE COMMITTEE MINUTES

5.1 Development, Planning, Highways & Safety meeting held on 26 June 2013 - noted

6. FINANCE & ADMINISTRATION REPORT

6.1 To approve the annual Town Council Risk Assessments – It was proposed by Councillor Scaife, seconded by Councillor Davis and agreed unanimously to approve the annual risk assessments.

Resolved: to approve the Annual Risk Assessments

Signed as a True and Accurate Record by the Chairman Date

6.2 To approve the Town Council Asset Register - It was proposed by Councillor Davis, seconded by Councillor Mrs Galbraith and agreed unanimously to approve the Town Council Asset Register as prepared by the Clerk.

Resolved: to approve the Town Council Asset Register

6.3 To note Agency Worker Pension Auto Enrolment – New legislation aimed at ensuring people save for their retirement is being introduced. The legislation requires employers to automatically enrol eligible employees, who are not already in a workplace pension scheme and who are above the pension earnings threshold, into a pension on a staged basis. As a result from 1 August 2013 the hourly rate paid to Stafforce Personnel Ltd for the Amenity Sweeper will increase by 4 pence.

6.4 To note a grant thank you letter from the Village Hall committee - noted

6.5 To approve the Responsible Financial Officer's report and cheques for signature

Salaries	Office/amenity sweeping	3,214.30	Remuneration/Salaries
Inland Revenue	NIC/PAYE/EMPNIC	1,098.38	Remuneration
ERYC	Pension	1,259.41	Pension
Stafforce	agency workers	1351.08	Agency Workers
		270.22	vat
Southern Electric	office electric - dd	61.91	Office Accommodation
		3.09	vat
ERYC	Council Tax - dd	150.00	Office Accommodation
Altodigital	copier charges	7.23	Administration
		1.45	vat
KC	telephone	28.66	Administration
		5.73	vat
KC	broadband	75.00	Administration
		15.00	vat
Nu-Lawn Landscapes	grass cutting Elloughton crossroads	125.00	Open Spaces
		25.00	vat
Dobsons Contract Cleaning	windows	10.00	Office Accommodation
Dobsons Contract Cleaning	cleaning Welton Road bus shelter	45.00	Open Spaces
Ferriby Fencing	tree work footpath 4 (Welton Low Road to The Oval)	1,800.00	Open Spaces
		360.00	vat
Letterbox Distribution	deliveries (4,600)	193.20	Arts & Publicity
SLCC	publication (Arnold Baker 8th ed.)	63.00	Administration
Mrs LJ Smith	postage	34.80	Administration
	travel	92.90	Administration
	JM Cleaning - 5 weeks@ £8.50	42.50	Office Accommodation
	telephone allowance - Oct 2012	52.50	Administration
	telephone allowance - Jan 2013	52.50	Administration
	telephone allowance - April 2013	52.50	Administration
	telephone allowance - July 2013	52.50	Administration

It was proposed by Councillor Mrs Brogden, seconded by Councillor Mrs Galbraith and agreed unanimously to approve the finance report and pass the cheques for signature.

Resolved: To approve the Finance Report and pass the cheques for signature.

7. TO RECEIVE A REPORT ON A MEETING WITH BAE SYSTEMS HELD ON 25 JUNE 2013

The Chairman gave a report. The Site Director is taking redundancy in mid September. The Buccaneer aircraft located at the site entrance is to be moved to the museum at Elvington. The BAE Systems site is to be rebranded as the Humber Enterprise Park with BAE Systems retaining a small part on a 10 year lease. It was noted that Councillor Mrs Brogden had offered to give fundraising advice to Blackburn Club (a non-profit making club).

Signed as a True and Accurate Record by the Chairman Date

8. TO DECIDE ON AN APPLICATION TO THE EAST RIDING OF YORKSHIRE COUNCIL (ERYC) LOCAL GRANT FUND

Councillor Mrs Brogden and Councillor Galbraith gave Members a report on the criteria for application. Discussion followed.

Elloughton-cum-Brough Village Hall is the Town Council's designated emergency shelter in the Council's Emergency Plan. It was agreed that new tables and table trolleys are needed because the existing tables are extremely old, heavy and unsafe. It was also agreed that automatic water boilers for the two kitchens are essential as the existing kettles would not be adequate to cater for an emergency.

It was proposed by Councillor Scaife, seconded by Councillor Ms Rowe and agreed unanimously to apply to the ERYC Local Grant Fund for up to £3,000 towards new tables/trolley for the Village Hall and two automatic water boilers for the kitchens. It was agreed that Councillor Mrs Brogden would make the application on behalf of the Council.

Resolved: Councillor Mrs Brogden is to apply to the ERYC Local Grant Fund for up to £3,000 towards tables/trolleys and two automatic water boilers for Elloughton-cum-Brough Village Hall.

9. TO RECEIVE A REPORT ON THE HUMBERSIDE FIRE AND RESCUE SERVICE OPERATIONAL EFFICIENCY PROGRAMME ENGAGEMENT SESSIONS

On 19 June 2013, the Clerk had forwarded to members an email from Humberside Fire and Rescue Service inviting members to take part in operational efficiency programme engagement sessions. To learn about a range of options which, if implemented, would provide savings of around £4m. Councillor Galbraith reported that, as a result of a 46% drop in calls for service and funding reductions in the area, the consultation includes a proposal to reduce the number of fire engines in the area by one. Discussion followed but members did not wish to make any official response to the consultation.

10. TO RECEIVE UPDATES ON REQUESTS MADE TO ERYC REGARDING PARKING AND CONGESTION ISSUES IN BROUGH AND ELLOUGHTON

10.1 Results of 7 day traffic surveys on held on Saltgrounds Road and Skillings Lane as a result of the petition presented to ERYC in October 2012 from local residents - The two 7 day traffic surveys had been carried out and the survey, assessment and interpretation of the survey data had been forwarded to all Members. ERYC report that the petition relating to Saltgrounds Road/Skillings Lane is the subject of an ERYC Committee report. Council were appalled to learn that 98 speeding cars on Saltgrounds Road per day, is not considered to be enough for the police, or the East Riding of Yorkshire Council road safety section, to become involved. Council were also concerned to discover that 74 speeding cars per day on Skillings Lane, is not considered to be enough for the police or the East Riding of Yorkshire Council road safety section to become involved.

Saltgrounds Road - A total of 9,381 vehicles were recorded over the 7 day period equating to 1340 per day. The average speed of traffic was 24mph and the 85%tile (the speed at which and below 85% of drivers travel) was 31.3mph. Number of offenders exceeding the Police benchmark, where they would consider enforcement (35mph and above) was 98 per day, equating to 7.3% of the traffic flow. The assessment awarded Saltgrounds Road 1 point, which is not enough for the ERYC Road Safety Section to become involved.

Skillings Lane - A total of 29,797 vehicles were recorded over the 7 day period, equating to 4257 per day. The average speed of vehicles was 21mph and the 85percentile (the speed at which and below 85% of drivers travel) was 27.7mph. Number of drivers exceeding the Police benchmark, where they would consider enforcement (35mph and above) was 74 per day, equating to 1.7% of the traffic flow. The assessment awarded Skillings Lane 3 points, which is not high enough for the Police to accept it as a site for speed enforcement or for the ERYC Road Safety Section to become involved.

- 10.2 **To report on a Petition present to ERYC via Ward Councillor Galbraith, from residents on Stockbridge Road** – The two 7 day surveys had not been completed at the time of the meeting. Discussion followed.

11. EAST RIDING OF YORKSHIRE COUNCIL (ERYC) MATTERS

- 11.1 **To receive a report from the Haltemprice and Hunsley Community Partnership** – Ward Councillor Galbraith gave a report. The next meeting is to be held at 10am on Friday 6 September at Wolfreton Upper School, Kirk Ella.
- 11.2 **To receive a report on ERYC adoption of new estate roads and open spaces** – Ward Councillor Galbraith gave a report. At the Bovis development there are issues surrounding garden boundaries/ highway boundaries that need to be resolved before the matter can move forward.
- 11.3 **To consider matters relating to the ‘Brough South Development’ including the status of the application, s106 agreement and formation of the Brough South Liaison Group** – Ward Councillor Galbraith reported that they are waiting for the ERYC Legal Department.
- 11.4 **To Note the latest ERYC parish newsletter** - noted

12. TO NOTE EAST RIDING OF YORKSHIRE COUNCIL APPROVAL OF THE DESIGNATION OF THE PARISH OF COTTINGHAM AS A NEIGHBOURHOOD AREA

Members noted the approval of the designation of the Parish of Cottingham as a Neighbourhood Area.

13. TO CONSIDER MATTERS RELATING TO EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION (ERNLLCA) AND TO NOTE LATEST NEWSLETTER

The ERNLLCA Central District Committee had met on 10 July 2013 and Councillor Galbraith had been elected as Chairman. The latest newsletter had been circulated to members and was noted.

14. TO CONSIDER MATTERS RELATING TO HUMBER AND WOLDS RURAL COMMUNITY COUNCIL AND EAST RIDING VOLUNTARY ACTION SERVICES AND TO NOTE LATEST NEWSLETTER

The latest newsletter had been circulated to members and was noted. There were no other matters to discuss.

15. TO RECEIVE COMMUNITY REPORTS

Village Hall - Councillor Mrs Brogden gave an update on renovations to the village hall. Various fundraising events had been organised including a table top and car boot sale to be held from 9.30am to 2pm on 8 September 2013. A plaque had been put up for the Awards for All grant received to resurface the car park and a new noticeboard had been purchased for the foyer.

16. TO NOTE CHAIRMAN'S INVITATIONS TO REPRESENT THE TOWN COUNCIL AT EVENTS/ CIVIC RECEPTIONS – nothing to report.

17. TO NOTE DATE OF NEXT FULL COUNCIL MEETING

The next meeting is to be held at 7pm on Tuesday 17 September 2013 at Brough Community Centre