

**ELLOUGHTON-CUM-BROUGH TOWN COUNCIL
MINUTES OF A TOWN COUNCIL MEETING HELD ON TUESDAY 17 OCTOBER 2017
AT BROUGH COMMUNITY CENTRE, CENTURION WAY, BROUGH**

Public Forum – Two members of Elloughton-cum Brough in Bloom attended the public forum to speak on item 10 of the agenda.

Present: Councillors: Credland (Chairman), Mrs Credland, Mrs Duckles, C. Duckles, Mrs. Galbraith (Vice-Chairman), Galbraith, Scaife and Ms. Rowe and Mrs. Brogden.

Councillor Meredith (Ward Councillor) attended the meeting.

1. **TO ACCEPT APOLOGIES FOR ABSENCE** – Councillors: Muzaffar, P Duckles and Luckraft.
2. **TO ACCEPT DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA**
No declarations were made.
3. **TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 19 SEPTEMBER 2017**
It was proposed by Councillor Mrs Galbraith, seconded by Councillor Ms Rowe and agreed unanimously that the minutes of the meeting held on 19 September be signed as a true and accurate record of the meeting and authorised the Chairman to sign.
4. **TO NOTE THE RESIGNATION OF THE TOWN CLERK** – Noted
5. **TO NOTE THE SECONDMENT OF THE DEPUTY TOWN CLERK TO TOWN CLERK** – Noted
6. **TO NOTE COMMITTEE MINUTES**
 - 6.1 **Arts and Publicity Meeting held on 13th September 2017** – Noted
 - 6.2 **Development, Planning, Highways and Safety Committee meeting held on 13th September 2017** – Noted
 - 6.3 **Personnel Meeting held on 18 September 2017-** Noted
7. **TO RECEIVE A REPORT FROM THE PETUARIA REVISITED WORKING GROUP**
Councillor Galbraith reported that all the documents, including letters of support from local schools and other groups have been received and the bid is almost ready for submission. He stated that the final task is to form the committee agreement between Town Council and Playing Fields Association and that the agreement is in the process of being produced. Councillor Mrs Galbraith said that a deadline for submission of the bid should be set and suggested by 30th October. Councillor Mrs Credland said that it was important that all the members of the Playing Fields Association have the opportunity to view the documents before the submission date.
8. **TO CONSIDER THE FOLLOWING GRANT APPLICATION/LETTER FOR THANKS**
 - 8.1 **Grant application from Ladybirds pre-school, Brough.**
The Clerk reported that this item had been deferred from the previous meeting to clarify some points with the applicant which has now been addressed.

Councillor Mrs Galbraith proposed that the award be made.

Councillor Ms Rowe seconded the proposal and the meeting agreed unanimously to approve the bid.

It was proposed by Councillor Mrs. Galbraith, seconded by Councillor Ms Rowe and agreed unanimously to approve the grant application.

8.2. Councillor Credland read out a letter of thanks from Sue Bentley, Let's Play group, Brough, for the Community Grant award of £433.20. Noted

9. TO APPROVE THE ELLOUGHTON-CUM-BROUGH TOWN COUNCIL GUIDANCE NOTES ON COMMUNITY GRANT SCHEME

After a discussion, Councillor Mrs Brogden proposed that the Council adopt the revised Guidance notes on the Community Grant Scheme. Councillor Mrs Galbraith seconded the proposal and it was agreed unanimously to approve the form in its updated format.

10. TO CONSIDER A REQUEST FROM ELLOUGHTON-CUM-BROUGH IN BLOOM FOR A VILLAGE PUMP

This item was discussed whilst two representatives of Elloughton-cum-Brough in Bloom were present. Those present agreed that there are a number of issues to be considered before an agreement could be reached. Following a lengthy discussion Councillor C Duckles proposed that the Town Council agree in principle to the request subject to certain conditions being met. Councillor Galbraith seconded the proposal.

Following discussion it was proposed by Councillor C. Duckles, seconded by Councillor Galbraith and agreed unanimously that the Town Council agree in principle to the request subject to certain conditions being met.

11. TO RECEIVE AN UPDATE ON THE TOWN COUNCIL FLAGPOLE

The Clerk reported that the flag pole had been ordered and will be erected in due course.

12. TO RECEIVE A REPORT REGARDING WORKS TO THE VILLAGE HALL

Councillor Mrs Brogden reported that there had been no progress on this item at this stage.

13. FINANCE AND ADMINISTRATION

13.1 To approve the Responsible Financial Officer's report and payments

Expenditure		Amount	VAT	Total	Budget
KCOM	Telephone-DD	75.00	15.00	90.00	Office
KCOM	Telephone-DD	75.71	15.14	90.85	Office
Stafforce	Agency Workers	11.47	2.29	13.76	Agency Workers
Community Centre	Hire of Hall for Photo/Art Exhibition	157.00		157.00	Arts and Publicity
ERNLLCA	2017 Conference – 2 delegates	170.00	34.00	204.00	Administration
ICO	Information Commissioners Office	35.00		35.00	Administration
Petty Cash		100.00		100.00	Administration
Wold Trees	Trees Pruning–HM Pub	192.00	32.00	224.00	Village Env't
Garden Slave	Various	750.00		750.00	Village Env't
Royal British Legion	Wreath	50.00		50.00	Administration
Glasdon UK Ltd	Paving Fixings	16.57	3.31	19.88	Village Env't

14. TO RECEIVE COMMUNITY REPORTS

14.1 **To receive a report from the Village Hall Committee.** Councillor Mrs. Brogden said that the Village Hall bookings were healthy and the hall recently had been repainted.

14.2 **To receive a report from the Burrs Playing Fields Association.** No report was received.

15. TO RECEIVE A REPORT FROM EAST RIDING OF YORKSHIRE COUNCIL WARD MEMBERS

Councillor Galbraith reported that the British Aerospace proposed redundancies had been a major concern for the East Riding Council over the last few days. Councillor Parnaby made a statement about this 'serious blow' to the area. He reported that the Council can provide redundancy and retraining programs as well as advice to individuals effected by this issue. The last time redundancies occurred, the Local Council had a specialist unit to help train up staff facing redundancy. Councillor Galbraith also reported on a Council initiative offering residents in certain areas of East Yorkshire the opportunity to hire 'E Bikes', which are battery operated pedal cycles, with a view encouraging people in to cycling to enhance fitness.

16. TO CONSIDER MATTERS RELATING TO EAST RIDING OF YORKSHIRE COUNCIL

Councillor Richard Meredith enquired on behalf of a neighbouring council about how Elloughton-cum-Brough Town Council funded the road sweeping, casual and seasonal work required in keeping the environment tidy. Councillor Mrs Duckles gave the meeting a history of the Town Council casual staffing process and how and by whom it is administered.

17. TO CONSIDER MATTERS RELATING TO EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION (ERNLLCA)

Councillor Galbraith reported that at the ERNLLCA meeting last week an issue was raised as to whether or not the Executive Officer should attend each meeting. 3 options were suggested by ERNLLCA. Either they revert to the Executive Officer attend each meeting, continue to attend one meeting in three meetings or attend on an ad hoc way if needed. The district committee prefer the second option but there are differing views amongst councils.

18. TO CONSIDER MATTERS RELATING TO HUMBER AND WOLDS RURAL COMMUNITY COUNCIL (HWRCC)

Councillor Mrs Brogden reported that the Council are not being properly informed of meetings. Our last communication was in July. The clerk to make enquiries with the organisation

19. TO NOTE REMEMBRANCE SERVICE TO BE HELD AT THE WAR MEMORIAL, 3PM SUNDAY 12 NOVEMBER. Noted**20. THE NEXT FULL TOWN COUNCIL MEETING TO BE HELD AT 7.00 PM ON TUESDAY 21 NOVEMBER-** Noted

21. **TO NOTE THE RESIGNATION OF COUNCILLOR SCAIFE** – Councillor Scaife addressed the Town Council members stating that it was with deep regret he was tendering his written resignation as Town Councillor from the 17th October due to the demand of his heavy work commitments. He thanked the members for their support whilst he was in office, and that he would remember his time serving as a Town Councillor with fondness.

Councillor Credland spoke on behalf of all the members when he thanked Councillor Scaife for his hard work and dedication during his time in office and on behalf of the members wished him well for the future.