

**ELLOUGHTON-CUM-BROUGH TOWN COUNCIL
MINUTES OF AN ARTS, PUBLICITY AND FUNDRAISING COMMITTEE MEETING
HELD ON WEDNESDAY 13 SEPTEMBER 2017
AT THE TOWN COUNCIL OFFICE, 60 WELTON ROAD**

Present: Councillors Mrs. Brogden (Chairman), Credland, Mrs. Duckles, Mrs. Galbraith, T. Galbraith, Luckraft (Vice-Chairman) and Muzaffar.

Will Richardson (Town Clerk) also attended the meeting.

1. TO ACCEPT APOLOGIES FOR ABSENCE

2. TO ACCEPT DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

No declarations received

3. TO ACCEPT THE MINUTES OF THE ARTS, PUBLICITY & FUNDRAISING COMMITTEE MEETING HELD ON 12 JULY 2017

It was proposed by Councillor Mrs. Galbraith seconded by Councillor Mrs. Duckles and agreed unanimously that the minutes of the meeting held on 12 July 2017 be signed as a true and accurate record of the meeting.

4. TO DECIDE ON MATTERS RELATING TO THE PETUARIA PRESS

This will be the first edition to be circulated electronically. Limited hard copies are to be printed for circulation to various outlets around Brough and Elloughton.

5. TO DECIDE ON THE PRINTING OF THE WALKS LEAFLET

A quote had been received for printing more walks leaflets, however it was agreed that sufficient copies are available for the time being.

6. TO CONSIDER MATTERS RELATING TO THE ARTS AND PHOTOGRAPHY EXHIBITION

Following discussion regarding the profits made from the Art and Photography Exhibition, it was proposed by Councillor Mrs. Brogden, seconded by Councillor Galbraith and agreed unanimously that some of the proceeds from the profits cover the cost of the loss of revenue to the Community Centre, the remainder to go towards the Christmas Tree Festival.

7. TO CONSIDER MATTERS RELATING TO THE PETUARIA AWARDS

Councillor Mrs. Brogden had received a quote for £100 from a pianist to provide background music at the next awards ceremony. Following discussion it was proposed by Councillor Galbraith, seconded by Councillor Credland and agreed unanimously that Councillor Mrs. Brogden book the pianist.

The Petuaria Awards application form was discussed and following a slight alteration to the criteria, the form will be placed on the website in October.

8. TO DECIDE ON MATTERS RELATING TO THE CHRISTMAS TREE FESTIVAL 1-3 DECEMBER 2017

To date 8 responses have been received from Children's Groups, a deadline has been set for 15th September, following which local organisations or businesses will be approached for participation, however they will sponsor their own trees. The Children's trees will be sponsored by other parties. It was agreed that sponsorship will remain at £25 per tree.

The Deputy Clerk will approach businesses to sponsor the prize money for the two categories and it was resolved that the sponsor(s) will be invited to judge the winning trees prior to the opening of the event. That way, the public can view the winning trees.

Signed as a True and Accurate Record by the Chairman Date

Councillor Mrs. Brogden reported that the trees have been sourced, along with the hot chestnut stand and organ. The Clerk is to approach a brass band to see if they are available to perform on the day.

Discussion took place with regard to the chosen charity for the Remembrance tree proceeds. Councillor Credland suggested KIDS (a children's charity based in Hull, who cater for children with disabilities and life debilitating conditions in Hull and East Yorkshire.) Councillor Mrs. Brogden to contact the organisation.

Other aspects of the Festival was discussed including refreshments. Elloughton-cum-Brough in Bloom have very kindly provided refreshments in the past, however it was felt that other organisations be offered the opportunity to be involved.

- 9. **TO NOTE BUDGET EXPENDITURE FOR 2017/18** – Noted.
- 10. **TO NOTE THE DATE OF THE NEXT MEETING** – Wednesday 8 November 2017