

**ELLOUGHTON-CUM-BROUGH TOWN COUNCIL
MINUTES OF AN ARTS, PUBLICITY AND FUNDRAISING COMMITTEE MEETING
HELD ON WEDNESDAY 8 MARCH 2017
AT THE TOWN COUNCIL OFFICE, 60 WELTON ROAD**

Present: Councillors Mrs. Brogden (Chairman), Mrs. Duckles, Mrs. Galbraith, T. Galbraith, Luckraft (Vice-Chairman) and Muzaffar.

Justine McMillan (Editor of the Petuaria Press) attended the meeting.

1. **TO ACCEPT APOLOGIES FOR ABSENCE** Councillor Credland
2. **TO ACCEPT DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**
No declarations received
3. **TO ACCEPT THE MINUTES OF THE ARTS, PUBLICITY & FUNDRAISING COMMITTEE MEETING HELD ON 11 JANUARY 2017**
It was proposed by Councillor Mrs. Duckles seconded by Councillor Muzaffar and agreed unanimously that the minutes of the meeting held on 11 January 2017 be signed as a true and accurate record of the meeting.
4. **TO DECIDE ON MATTERS RELATING TO THE PETUARIA PRESS**
Justine presented a list of stories for inclusion for the Spring Issue of the Petuaria Press which is due to be delivered early April.
5. **TO DECIDE ON MATTERS RELATING TO THE ART & PHOTOGRAPHY EXHIBITION 12-14 MAY 2017**
Preparations are in hand for the Art and Photography Exhibition. It was felt that additional display boards may be required, the Deputy Clerk will approach the supplier nearer the time. The event is supported well so far with sponsorships. A rota is to be circulated nearer the time for help on the day.
6. **TO DECIDE ON MATTERS RELATING TO THE PETUARIA AWARDS CEREMONY**
Nominations have been received and will be processed shortly. An order for a trophy and shield has been placed.
Currently awaiting some responses for the Awards Ceremony, once these are to hand the caterer will be contacted with exact numbers.
7. **TO DECIDE ON MATTERS RELATING TO THE CHRISTMAS TREE FESTIVAL 2017**
Suggestions and ideas were put forward and will be discussed further at the next meeting.
8. **TO NOTE BUDGET EXPENDITURE FOR 2017/18** – Noted.
9. **TO NOTE THE DATE OF THE NEXT MEETING** – Wednesday 10 May 2017

Signed as a True and Accurate Record by the Chairman Date