

**ELLOUGHTON-CUM-BROUGH TOWN COUNCIL
MINUTES OF A TOWN COUNCIL MEETING HELD ON TUESDAY 18 JULY 2017
AT BROUGH COMMUNITY CENTRE, CENTURION WAY, BROUGH**

Public Forum – 5 members of the public attended the public forum. A member of Brough in Bloom thanked the Town Council for their continued support. She gave a progress report of the activities of the group. One member of the CLP Group attended the forum to speak on item 6. Richard Meredith (Ward Councillor) also attended the meeting.

Present: Councillors: Mrs. Brogden, Credland (Chairman), Mrs. Duckles, C. Duckles, Mrs. Galbraith (Vice-Chairman), Galbraith, Luckraft, Muzaffar and Ms. Rowe.

1. **TO ACCEPT APOLOGIES FOR ABSENCE** – Councillors: Mrs Credland, Scaife and P Duckles.
2. **TO ACCEPT DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA**
There were no declarations of interest.
3. **TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 20 JUNE 2017**
It was proposed by Councillor Mrs Galbraith, seconded by Councillor Ms Rowe and agreed unanimously that the minutes of the meeting held on 20th June 2017 be signed as a true and accurate record of the meeting and authorise the Chairman to sign.
4. **TO NOTE COMMITTEE MINUTES**
 - 4.1 **Village Environment Meeting held on 14th June 2017** – Noted
 - 4.2 **Development, Planning, Highways and Safety Committee meeting held on 14th June** - Noted
5. **TO RECEIVE A REPORT FROM THE PETUARIA REVISITED WORKING GROUP**
Councillor Galbraith reported that a meeting with the Playing Fields Association committee was scheduled soon to discuss a partnership between them and the Town Council as an approach to the project.
6. **TO DECIDE ON THE PREPARATION OF A NEIGHBOURHOOD PLAN**
The Chairman invited each member to speak on the item before the vote. The general concern raised was the little land available to warrant a Neighbourhood Plan. The item was put to the vote and 2 members voted in favour of a neighbourhood plan, 7 voted against.

It was resolved that a Neighbourhood Plan would not be prepared.
7. **TO CONSIDER MATTERS RELATING TO THE TOWN COUNCIL COMPUTER SYSTEMS**
Following a discussion, it was proposed by Councillor Ms Rowe, seconded by Councillor Mrs. Galbraith and agreed unanimously that the Town Council enter into a three year Service Agreement for the upkeep and security of the computer systems at the Town Council office. The Clerk to assess the cost and benefit of having the K.Com Lightstream system installed at the office and report to the next meeting.
8. **TO RECEIVE AN UPDATE ON THE INSTALLATION OF CHRISTMAS LIGHTS-**
Deferred to next meeting

9. TO RECEIVE AN UPDATE ON THE TOWN COUNCIL FLAGPOLE

The Clerk reported that an enquiry had been made with East Riding Council Planning Department to establish if full planning permission is required for a flagpole.

10. TO CONSIDER MATTERS RELATING TO PROPOSED WORKS TO THE VILLAGE HALL

Following a discussion, it was proposed by Councillor Mrs Brogden, seconded by Councillor C Duckles and agreed unanimously to have initial sketch plans of the scheme drawn up. Councillor Mrs. Brogden to approach the Trustees of Elloughton Village Hall and the Atkinson Trust for their consideration of the proposal.

11. FINANCE AND ADMINISTRATION**11.1 To approve the Responsible Financial Officer's report and payments**

Expenditure		Amount	VAT	Total	
Salaries	Staff	3,427.46		3,427.46	Remuneration
Inland Revenue	NIC/PAYE/EMPNIC	1,055.71		1,055.71	Remuneration
ERYC	Pensions	647.33		647.33	Remuneration
KCOM	Telephone DD	75.00	15.00	90.00	Office Accom
KCOM	Telephone DD	82.83	16.56	99.39	Office Accom
Stafforce NAG	Agency workers	11.47	2.29	13.76	Agency Workers
Stafforce NAG	Agency workers	11.47	2.29	13.76	Agency Workers
Stafforce NAG	Agency workers	252.34	50.47	302.81	Agency Workers
SSE	Electricity (refund due)	35.16	1.75	36.91	Environment
Duncan McMillan	Petuaria Press	375.00		375.00	Arts & Publicity
ERYC Supplies	Desk Pedestal etc	104.65	20.93	125.58	Administration
ERYC Suplies	Office Chair	97.75	19.55	117.30	Administration
HAGS SMP	Inspection June 2017	40.00	8.00	48.00	Village Env
JJD Joinery	Gate post repair	85.00		85.00	Village Env
Image Data	Petuaria Press	610.00		610.00	Arts & Publicity

It was proposed by Councillor Mrs Galbraith, seconded by Councillor Ms Rowe and agreed unanimously to approve the finance report and payments.

11.2 To consider a grant application from Ladybird Preschool (deferred from previous meeting) - Application withdrawn.**12. TO RECEIVE COMMUNITY REPORTS****12.1 To receive a report from the Village Hall Committee**

Councillor Mrs Brogden reported that that there had been recent reports of minor acts of vandalism and occasional anti-social behaviour in the play area and that the Police are aware and dealing with the matters. A meeting has been called between Police, members of the Village Hall Management Committee and a regular hirer to see what can be done to improve matters.

13. TO RECEIVE A REPORT FROM EAST RIDING OF YORKSHIRE COUNCIL WARD MEMBERS

Councillor Galbraith reported on current issues fracking, fuel poverty issues and an East Yorkshire Council 'Health through Warmth' initiative.

14. TO CONSIDER MATTERS RELATING TO EAST RIDING OF YORKSHIRE COUNCIL (ERYC)

Councillor Meredith reported on the Warden Service being implemented in the area by East Riding Council.

15. TO CONSIDER MATTERS RELATING TO EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION (ERNLLCA)

Councillor Galbraith reported generally on issues raised at the recent Annual General Meeting of ERNLLCA

16. TO CONSIDER MATTERS RELATING TO HUMBER & WOLDS RURAL COMMUNITY COUNCIL (HWRCC)

Councillor Mrs. Brogden reported that she did not appear to be receiving communication from Humber and Wolds RCC and things were generally quiet with them.

17. TO NOTE THE NEXT FULL TOWN COUNCIL MEETING TO BE HELD AT 7.00 PM ON TUESDAY 19 SEPTEMBER 2017 - Noted