

**ELLOUGHTON-CUM-BROUGH TOWN COUNCIL
MINUTES OF AN ARTS, PUBLICITY AND FUNDRAISING COMMITTEE MEETING
HELD ON WEDNESDAY 10 MAY 2017
AT THE TOWN COUNCIL OFFICE, 60 WELTON ROAD**

Present: Councillors Mrs. Brogden (Chairman), Credland, Mrs. Galbraith, T. Galbraith, Luckraft (Vice-Chairman) and Muzaffar.

Duncan McMillan (Petuaria Press) attended the meeting.

1. **TO ACCEPT APOLOGIES FOR ABSENCE** Councillor Mrs. Duckles
2. **TO ACCEPT DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**
No declarations received
3. **TO ACCEPT THE MINUTES OF THE ARTS, PUBLICITY & FUNDRAISING COMMITTEE MEETING HELD ON 8 MARCH 2017**
It was proposed by Councillor Galbraith seconded by Councillor Mrs. Galbraith and agreed unanimously that the minutes of the meeting held on 8 March 2017 be signed as a true and accurate record of the meeting.
4. **TO DECIDE ON MATTERS RELATING TO THE PETUARIA PRESS**
Duncan circulated a list of stories for inclusion of the next edition. It was agreed unanimously to incorporate an additional page to include the Art Exhibition, the list of sponsors and the Petuaria Awards Ceremony.

Discussion took place with regard to delivering the Petuaria Press in the future. Unfortunately Dave Warcup can no longer help with circulation and members of the council stepped in to help with delivery of the last edition. Following an extensive search for distribution companies which is now exhausted, the only option available is to put the Petuaria Press on the website with hard copies available at certain locations throughout the parish. Notification of this will be printed in the forthcoming edition (which will be delivered as per usual.)
5. **TO DECIDE ON MATTERS RELATING TO THE ART & PHOTOGRAPHY EXHIBITION 12-14 MAY 2017**
Councillor Mrs. Brogden has drawn up a rota for help for the 3 day period. Special thanks to Sue Straw who gives up her time every year to help with the hanging of the work.
6. **TO DECIDE ON MATTERS RELATING TO THE PETUARIA AWARDS CEREMONY**
Discussion took place regarding exact numbers and menu requirements.
Councillor Credland briefed members as to who will be presenting the awards.
7. **TO DECIDE ON MATTERS RELATING TO THE CHRISTMAS TREE FESTIVAL 2017**
Deferred to next meeting
8. **TO NOTE BUDGET EXPENDITURE FOR 2017/18** – Deferred to next meeting
9. **TO NOTE THE DATE OF THE NEXT MEETING** – Wednesday 12 July 2017

Signed as a True and Accurate Record by the Chairman Date